

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GODINEZ		
FIRST NAME	DANICA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PRIMA		
3. DATE OF BIRTH (mm/dd/yyyy)	01/03/1998	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BACOLOD CITY, NEGROS OCCIDENTAL	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6 CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m)	1.61	17. RESIDENTIAL ADDRESS	ZONE 6 House/Block/Lot No. Street GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
8. WEIGHT (kg)	45	ZIP CODE	6521
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	PUROK SEASIDE House/Block/Lot No. Street BULAK-HINGATUNGAN Subdivision/Village Barangay SILAGO SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6606
11. PAG-IBIG ID NO.	121237117884	19. TELEPHONE NO.	053-557-0765
12. PHILHEALTH NO.	13-025457889-5	20. MOBILE NO.	0961-464-0307
13. SSS NO.	N/A	21. E-MAIL ADDRESS (if any)	dp.godinez@vsu.edu.ph
14. TIN NO.	732-112-206		
15. AGENCY EMPLOYEE NO.	N/A		

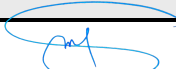
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	GODINEZ			
FIRST NAME	DIEGO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MAHUSAY			
25. MOTHER'S MAIDEN NAME				
SURNAME	PRIMA			
FIRST NAME	JENNY			
MIDDLE NAME	DAGCUTAN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BULAK ELEMENTARY SCHOOL	N/A			GRADE 6	2010	VALEDICTORIAN
SECONDARY	HINGATUNGAN NATIONAL HIGH SCHOOL	N/A			4TH YEAR	2014	2ND HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN DEVELOPMENT COMMUNICATION			4TH YEAR	2018	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN DEVCOM MINOR IN AGEX			2ND YEAR	2022	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 28, 2023
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(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28	INCLUSIVE DATES				SALARY/ JOB/ PAY		
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(Continue on separate sheet if necessary)

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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED									
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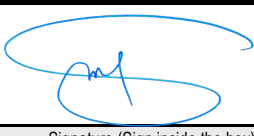
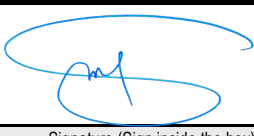
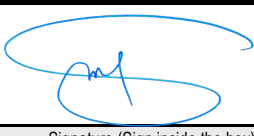
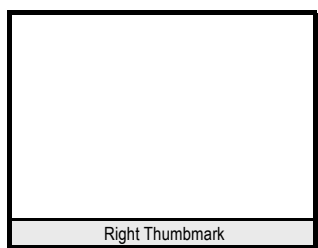
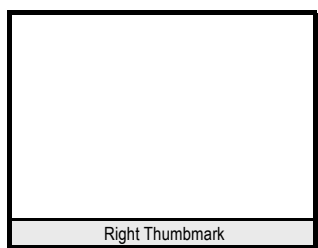
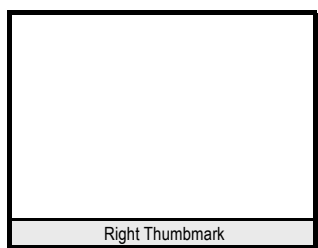
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(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	EVENT HOSTING		N/A		N/A
	COMMUNICATION RESEARCH				
	MEDIA PRODUCTION				
	RADIO PROGRAM HOSTING/ANNOUNCING				
	RADIO PLUGS, DRAMA, & DOCUMENTARIES				

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☒ YES ☐ NO If YES, give details: <u>resigned to pursue grad studies</u>														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. CHRISTINA A. GABRILLO</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>0906-051-9067</td> </tr> <tr> <td>DR. EDITHA G. CAGASAN</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>0918-270-0721</td> </tr> <tr> <td>ATTY. RUPHIL F. BANOC</td> <td>CEBU CITY, PHILIPPINES</td> <td>0915-668-0955</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	DR. CHRISTINA A. GABRILLO	VISCA, BAYBAY CITY, LEYTE	0906-051-9067	DR. EDITHA G. CAGASAN	VISCA, BAYBAY CITY, LEYTE	0918-270-0721	ATTY. RUPHIL F. BANOC	CEBU CITY, PHILIPPINES	0915-668-0955		
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.															
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath															