

KATHLEEN ANGELA G. MENDOZA  
P-6, Brgy. Carayman  
Calbayog City Samar  
09973370391  
May 12, 2023

Sir/Madam:

I am very much interested to apply in your good office for any vacant position that suits my qualifications.

I am keen to details, hardworking and flexible person. Also, I can work with less supervision. Attached herewith is my resume that will give you additional information about my personal background.

If my qualification merits your consideration, I am willing to come in your good office at any convenient time. I can be reached anytime through my cellphone number stated above.

Thank you very much for your time and consideration. I look forward for a positive response to this application. Thank you and God bless.

Sincerely yours,

KATHLEEN ANGELA G. MENDOZA, LPT  
Applicant