

- **LINDA B. INGENTE**

Brgy. Divisoria Bontoc Southern Leyte

CP #: 09485971250

Email: lindzingente@gmail.com



**OBJECTIVE:**

To work intensively as a part of your company., where my skills and experience through my education can be utilized, allowing maximum growth in the field where I'm into and willing to go further exposure and trainings.

**WORK EXPERIENCE:**

**BRANCH CASHIER:** Racal Vis-Min Motorsales Corp. (Nov. 2011-Jan. 2019)

**BRANCH CASHIER:** Eversure Maxim Inc. (May 2011-Oct. 2011)

**BRANCH CASHIER:** Granstar Motors Inc. (Jan. 2008-July 2010)

**CASHIER:** Stuffs Unlimited Inc. (Jan. 2000-April 2004)

**CASHIER:** Robinson Department Store (Nov. 1997- April 1998)

**CASHIER:** Shoemart Department Store (Nov. 1994-April 1995)

**JOB FUNCTION:**

- Receive cash payment from customers.
- Prepare daily cash count sheet and deposit collections.
- Ensure that all disbursement released for that day are supported valid and genuine and within the authority as set by the management.
- Prepare the cashiers report as required by Accounting Department.
- Ensure safe keeping of all accountable forms.
- All other functions deemed necessary for the execution of the task assigned.

**EDUCATIONAL HISTORY:**

**COLLEGE** : PHILIPPINE SCHOOL OF BUSINESS ADMINISTRATION  
**COURSE** : Bachelor of Science in Business Administration

: COLEGIO DE SAN LORENZO RUIZ DE MANILA OF CATARMAN  
NORTHERN SAMAR  
: Certificate of Professional Education

**SECONDARY:** Divisoria National High School  
Divisoria Bontoc Southern Leyte

**PRIMARY :** Divisoria Elementary School  
Divisoria Bontoc Southern Leyte

**PERSONAL INFORMATION:**

Date of Birth : July 03, 1975

Place of Birth: Divisoria, Bontoc Southern Leyte

Civil Status : Single Mother

Citizenship : Filipino

Religio: Roman Catholic

Height : 5'2

Weight : 110 lbs.

Fathers Name: Edilberto Ingente

Mothers Name: Emperatriz Ingente

**CHARACTER REFERENCE:**

**Mrs. Rochelle Lasaga**  
Branch Manager RACAL  
09052838952

**Mr. Nomar Acebuche**  
Credit & Collection Supervisor  
09269363693

**LINDA B. INGENTE**  
APPLICANT