

June 24, 2025

**Dr. PROSE IVY G. YEPES**

University President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: ANGELICA P. BALDOS**

Head, Department of Forest Science  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Ma'am Baldos**:

Greetings!

I am writing to express my strong interest in applying for the ***Forest Ranger*** position recently posted by your office. With about 14 years of dedicated service in the College of Forestry, I bring with me extensive field of experience, good work ethics and genuine passion for safeguarding our natural resources.

I began my service in the department of forestry and environmental science where I worked on plant propagation, nursery maintenance, and tree planting support under job order. Then I became a Forest Guard which I actively participated in forest patrols, illegal logging monitoring, and visitors' assistance. One of my key strengths lies in dealing with clients from students to local and foreign researchers conducting fieldwork. My interpersonal skills and knowledge of the forest ecosystem have allowed me to assist and guide visitors with professionalism and enthusiasm, ensuring both safety and meaningful learning experience. I believe that my good working relationships, communication and respect with colleagues and clients are important characteristics of being a Forest Ranger.

Given my experiences, commitment to environmental protection and ability to engage with clients, I believe that I can be a good asset to your services.

Thank you for considering my application. I look forward to the possibility of talking with you about this great opportunity.

Sincerely,



**RONALD VERIL**