CS Form No. 212 Revised 2017	PERSON	NAL DAT	A SH	IEET	Г				
WARNING: Am mismomeouto					7.6		inst the next		
concerned.	tion made in the Personal Data Sheet and the T TO FILLING OUT THE PERSONAL DATA SHEE			Mark Control of the C		iminai cases aya	mst uie pers	J.,	
Print legibly. Tick appropriate boxes	in) and use separate sheet if necessary. Indicate I	VA if not applicable. DO NOT	ABBREVIATE	PDS FORM.	1. CS ID No.		(Do not fill up. F	or CSC use only)	
PERSONAL INFORMATIO	N		AND SA	100					
2. SURNAME	SEVILLA						-		
FIRST NAME	MARYNELLE					NAME EXTENSION	ON (JR., SR)	N/A	
MIDDLE NAME	LABRADOR								
3. DATE OF BIRTH (mm/dd/yyyy)	1995-10-10	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.		☑ Filipino ☐ Dual Citizenship ☐ by birth ☐ Pls. indicate co			by naturalization		
4 PLACE OF BIRTH	SANTA FE, LEYTE						10 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)		
s. SEX	☐ Male ☑ Female								
6 CIVIL STATUS	☑ Single ☐ Married			N/A ZONE 6					
V GIVE GIMIOG	☐ Widowed ☐ Separated	ADDRESS	Hou	House/Block/Lat No. N/A S				Street SAN ISIDRO	
A CONTRACTOR OF THE PARTY	Other/s:			Subdivision/Village Barangay					
7. HEIGHT (m)	1.5			SANTA FE LEYTE City/Municipality Province					
a. WEIGHT (kg)	58	ZIP CODE		6513				1	
9. BLOOD TYPE	0	18. PERMANENT Hou		N/A ZONE 6 House/Block/Lat No. Street					
14. GSIS ID NO.	N/A			N/A	10.	Street AN ISIDRO			
				division/Villag		Barangay LEYTE			
11. PAG-IBIG ID NO.	121142572061	-1124-1-1-1		City/Municipality				Province	
12 PHILHEALTH NO.	13-050170701-6	ZIP CODE							
II SSS NO.	06-3592680-5	19. TELEPHONE NO.			N/A				
14. TIN NO.	467-183-841	20. MOBILE NO.			+639927329307				
		21. E-MAIL ADDRESS							
5 AGENCY EMPLOYEE NO.	N/A	(if any)		mine	llesevilla	1995@gmai	l.com		
I. FAMILY BACKGROUND									
2. SPOUSE'S SURNAME	N/A	NAME EXTENSION (JR., SR)	23. NAME of CH			staf)	DATE OF BIRT	H (mm/dd/yyyy)	
FIRST NAME		INVANCE EXTENSION (UK., SK)			WA				
MIDDLE NAME									
OCCUPATION									
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.									
A. FATHER'S SURNAME	SEVILLA								
FIRST NAME	RONILIO	SR						7.7	
MIDDLE NAME	CACA								
s. MOTHER'S MAIDEN NAME					1				
SURNAME	LABRADOR				100				
FIRST NAME	EDEN								
MIDDLE NAME	CABRERA			(Continue on separate sheet if necessary)					
L EDUCATIONAL BACKG				-/				Section 1	
		BASIC EDUCATION/DEGREE/COURSE (Write in full) ELEMENTARY		DEDICO OF A	TTDIDANCE	HIGHEST LEVEL	and the	SCHOLARSHIP	
A LEVEL	NAME OF SCHOOL (Write in full)			PERIOD OF ATTENDANCE		UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC HONORS	
				From	To			RECEMED	
ELEMENTARY	SAN ISIDRO ELEMENTARY SCHOOL			2002	2008	N/A	2008	VALEDICTORIA N	
SECONDARY	SANTA FE NATIONAL HIGH SCHOOL	HIGH SCHOOL		2008	2012	N/A	2012	SALUTATORIA N	
VOCATIONAL / TRADE COURSE	N/A			-					
	UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN CAMPUS	BACHELOR OF SCIENCE IN POLITICAL SCIENCE		2012	2012	FIRST YEAR FIRST SEMESTER	N/A	N/A	
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF SCI		2018	2019	FIRST YEAR	N/A	N/A	
WILL CONTRACT OF THE PARTY OF T	MAIN CAMPUS SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES	BACHELOR OF SCI ACCOUNTAN	2019	2022	N/A	2022	N/A		
GRADUATE STUDIES	N/A	ACCOUNTAN							
		ontinue on separate sheet if nec	essary)	1	-				
SIGNATURE	Suldigrayrul				ATE	Februa	01 M	2224	

		UNDER	RATING	DATE OF				LICENSE (if a	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE CAREER SERVICE PROFESSIONAL		(If Applicable)			TION / CONFERMENT		NUMBER	Date Valid	
		85.12%	03-26-2023	LEYTE NATIONA	L HIGH SC	HOOL	N/A	N/A	
						=1-41			_
				-					
							-		_
	XPERIENCE			ntinue on separate sheet it		(119 p)			
	SIVE DATES			DEADLES AND	e indicated in the attach		SALARY/ JOB/ PAY GRADE (#		G
(min	n/dd/yyyy) To	POSITION TTI (White in full/Do not at		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (I' applicable)& STEP (Formal 100-07)/ INCREMENT	STATUS OF APPOINTMENT	CED
6-2023	PRESENT	FINANCE ASSO	CIATE	PH GLOBAL J	ET EXPRESS INC.	P10,563.76	N/A	REGULAR	
07-2015	08-03-2018	BILLER			OCESSING AND S SOLUTIONS INC.	P6,710.00	N/A	REGULAR	
-									-
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			(Con	ntinue on separate sheet if	necessarvì				
CICHA	TURE	Vulla	Spayne	019		Febru	ary a	, २०२५	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: February 16, 2023 present
- Position: Finance Associate (Eastern Visayas)
- Name of Office/Unit: Finance Department
- Immediate Supervisor: Hannah Thea Agner
- Name of Agency/Organization and Location: PH GLOBAL JET EXPRESS INC. (BSL) TACLOBAN CITY
 - List of Accomplishments and Contributions (if any)
 - o N/A
 - Summary of Actual Duties
 - Responsible for closely monitoring all the expenses made by all the branches in Southern and Western Leyte.
 - Provides assistance to all the branches handled for business permit renewal.
 - Responsible for the proper liquidation of all the expenses paid and incurred by all the branches handled.
 - Provides assistance to all the branches handled regarding finance matters.
 - Monitors and make sure that handled branches submit reports and deliverables on time.
 - Makes transmittal of ORs and other important documents to headquarters office in Bicol 3 times a week or when the need arises.

(Signature over Printed Name of Employee/Applicant)

Magrayrull

Date: Feb. 9, 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN				IZATION'S		
29. NAME & ADDRESS OF OR (Write in full)	GANIZATION		VE DATES dd/yyyy) To	NUMBER OF HOURS	Epa"	POSITION / NATURE OF WORK
NA						
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						Hart
Un Telephone Ministration						
						W.
		(Continue on sepa	rate sheet if necessary			
VII. LEARNING AND DEVELOPMENT (L&	D) INTERVENTIONS/TRAIN					
30. TITLE OF LEARNING AND DEVELOPMENT PROGRAMS (Write in full)	INTERVENTIONS/TRAINING	(mmk	S OF ATTENDANCE	HARRY OF HOUSE	Type of LD (Manageriel' Supervisory! Technicalluic)	CONDUCTED/ SPONSORED BY (Write in full)
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tribus magnitudes,		No.				The second of
VIII. OTHER INFORMATION		(Continue on sepa	arate sheet if necessary		100	
31. SPECIAL SKILLS and HOBBES :	12. 19. N		NCTIONS / RECOGNI te in full)	TION	and a	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (WHILE IN ELE)
ORGANIZATIONAL SKILLS		N	er en			JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
ANALYTICAL SKILLS	Patricial Control	3.7	-			SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES ALUMNI ASSOCIATION
LEADERSHIP SKILLS	0.07		MILI			NATIONAL INSTITUTE OF ACCOUNTING TECHNICIANS
COMMITMENT FOR SERVICE	CONT.	1	ALC: MICH	The same		
TIME MANAGEMENT SKILLS	- LOW TO A		The last			
AND RESIDENCE OF THE PARTY OF THE PARTY OF THE	Value of the same					
FOREIGN LANGUAGES	watership sylvenia			N 11-77 PUNT		Cartina Michigan Comment
LEARNING NEW SKILLS AND UPSKILLING	0	10-11-				The state of the s
SIGNATURE	Seull Snow	The same of the sa	rate sheet if necessary	DA	TE	February 08,8024
	0 10-1					CS FORM 212 (Revised 2017), Page 3 of 4

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physical control of the control of t					
34. Are you related by consanguinity or affinity to the ap	pointing or recommending authority, or to the				
chief of bureau or office or to the person who has im	mediate supervision over you in the Office,				
Bureau or Department where you will be apppointed	•				
a. within the third degree?		☐ YES ☑ NO			
b. within the fourth degree (for Local Government U	☐ YES ☑ NO				
	If YES, give details:				
		II 120, give octains.			
35. a. Have you ever been found guilty of any administra	ative offense?	☐ YES ☑ NO			
		If YES, give details:			
h. Have you have estiminable charmed before any con-	Chu	☐ YES ☑ NO			
b. Have you been criminally charged before any cou	act.	If YES, give details:			
		Date Filed:			
		Status of Case/s:			
36. Have you ever been convicted of any crime or viola	tion of any law, decree, ordinance or regulation	☐ YES ☑ NO			
by any court or tribunal?		If YES, give details:			
37. Have you ever been separated from the service in a		✓ YES ✓ NO			
retirement, dropped from the rolls, dismissal, termin out (abolition) in the public or private sector?	If YES, give details: Studies				
38. a. Have you ever been a candidate in a national or	local election held within the last year (except	☐ YES ☑ NO			
Barangay election)?		If YES, give details:			
b. Have you resigned from the government service		: ☐ YES ☑ NO If YES, give details:			
	election to promote/actively campaign for a national or local candidate?				
39. Have you acquired the status of an immigrant or pe	rmanent resident of another country?	☐ YES ☑ NO			
		If YES, give details (country):			
40. Pursuant to: (a) Indigenous People's Act (RA 8371)	; (b) Magna Carta for Disabled Persons (RA				
7277); and (c) Solo Parents Welfare Act of 2000 (R					
Are you a member of any indigenous group?		☐ YES ☑ NO			
720 / 02 2 110 110 01 01 / 110		If YES, please specify:			
b. Are you a person with disability?		☐ YES ☑ NO			
		If YES, please specify ID No:			
Are you a solo parent?		☐ YES ☑ NO			
		If YES, please specify ID No:			
41. REFERENCES (Person not related by consanguinity or affinity to	applicant /appointee)				
v	ADDRESS	TEL NO.			
HANNAH THEA AGNER	SUNNYVILLE SUBD SAN JOSE TACLOBAN CITY	09357818737			
MICHELLE TORREROS	BRGY. ZONE 4 SANTA FE, LEYTE	09396973188			
KIMBERLY PABILANDO	CALUBIAN SOUTHERN LEYTE	09518173223			
MIKEE ROSILLO	BRGY. ZONE 1 SANTA FE, LEYTE	09457338945			
42. I declare under oath that I have personally accor	nplished this Personal Data Sheet which is a t	rue, correct and			
complete statement pursuant to the provisions of	of pertinent laws, rules and regulations of the	Republic of the			
Philippines. I authorize the agency head/authorize	ed representative to verify/validate the content	s stated herein.			
I agree that any misrepresentation made in t	his document and its attachments shall cau	se the filing of MARNELLE L. SEVILLA			
administrative/criminal case/s against me.					
Government Issued ID (i.e.Passport, CSIS, SSS, PRC, Driver's License, e					
PLEASE INDICATE ID Number and Date of Issuance	1 (e. 11 de) (may -	OF I			
Government Issued ID: UMID ID	XILLYANIAYNI				
IDS images Presented No. CDM 0444 EE45224 2	- $ -$				
ID/License/Passport No.: CRN-0111-6545334-2	DOX 4				
Date/Place of Issuance: TACLOBAN CITY	Right Thumbmark				
CHROODIDED AND CHOOSE A COMMISSION OF THE COMMIS					
SUBSCRIBED AND SWORN to before me this	, affiant exhib	oiting his/her validly issued government ID as indicated above.			
	Doman Administrator - Oc	th.			
	Person Administering Oa	ioi			