

KAY ANNE VILLOCINO- GALGO

Zone 1. Barangay Guadalupe, Baybay City, Leyte

Contact Nos. 09050478655 / 09483652105

Email address: khey25ann@gmail.com

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DR. JETT C. QUEBEC

Department Head

Department of Liberal Arts & Behavioral Sciences

Visayas State University

Visca, Baybay City, Leyte

Sir,

Peace and all good!

I am interested in applying for a Part- Time Instructor position in your department. I graduated from Visayas State University with a bachelor's degree in Elementary Education major in General Education last April 2016. I took and passed the Licensure Examination for Teachers last March 2017. I was an itinerant substitute teacher at Mapgap Integrated School and Matam-is Elementary School teaching kindergarten pupils. I was also hired as a substitute teacher at Jaena Elementary School teaching Grade II pupils. I believe my experience and passion for it makes me an ideal candidate for a teaching position.

To continue to develop myself academically, I started pursuing my graduate degree in August 2019 enrolling in the Graduate School of Visayas State University. My degree of concentration is a Master of Education major in English.

I believe that I am ready to take the responsibility of a teacher as I have already equipped myself with skills and learning which I have gained from my college days and through the series of lectures and activities I attended in the graduate school.

I also have a strong passion to educate young minds and influence them to become well-rounded, responsible, and successful God- fearing individuals. I will make sure to comply with VSU's established standards of service level.

I am hoping that with my ability to be a compassionate, enthusiastic, intelligent teacher will make me a positive contribution to your department..

Thank you for considering my application.

Sincerely,

Kay Anne V. Galgo