

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VELASCO		
FIRST NAME	APRIL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SEBA		
3. DATE OF BIRTH (mm/dd/yyyy)	4/15/1997	16. CITIZENSHIP	Pls. indicate country:
4. PLACE OF BIRTH	BINONDO, MANILA	If holder of dual citizenship, please indicate the details.	
5. SEX			
6 CIVIL STATUS		17. RESIDENTIAL ADDRESS	LIBON ST. House/Block/Lot No. Street BRGY. 05 POBLACION Subdivision/Village Barangay TAFTEASTERN SAMAR City/Municipality Province 6816
7. HEIGHT (m)	1.50m	18. PERMANENT ADDRESS	LIBON ST. House/Block/Lot No. Street BRGY. 05 POBLACION Subdivision/Village Barangay TAFTEASTERN SAMAR City/Municipality Province 6816
8. WEIGHT (kg)	52kg		ZIP CODE
9. BLOOD TYPE	O		ZIP CODE
10. GSIS ID NO.		19. TELEPHONE NO.	+63995-978-4324
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.	13-252554601-6		
13. SSS NO.		20. MOBILE NO.	eighpriels@gmail.com
14. TIN NO.	769-939-061-000	21. E-MAIL ADDRESS (if any)	
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	VELASCO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JULIUS ALEXIS	NAME EXTENSION (JR., SR)	JELIAH JOY S. VELASCO	3/14/2017
MIDDLE NAME	JAPZON		JELLIANA FRISCA S. VELASCO	3/24/2018
OCCUPATION	SELF-EMPLOYED			
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	SEBA			
FIRST NAME	FERNANDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BARANGHAY			
25. MOTHER'S MAIDEN NAME				
SURNAME	SIMBALLA			
FIRST NAME	PETRA			
MIDDLE NAME	BALDOMAR		(Continue on separate sheet if necessary)	



III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TAFT CENTRAL ELEMENTARY SCHOOL		2003	2009	GRADUATE	2009	WITH HONORS
SECONDARY	TAFT NATIONAL HIGH SCHOOL		2009	2013	GRADUATE	2013	WITH HONORS
VOCATIONAL / TRADE COURSE	TESDA-SNSAT	DRIVING NC II & ELECTRICAL INSTALLATION AND MAINTENANCE NC II	2021	2021	GRADUATE	2021	TWSP
COLLEGE	EASTERN SAMAR STATE UNIVERSITY - MAIN CAMPUS	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	2013	2017	GRADUATE	2017	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	15/8/2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A						
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
DRIVING NCII		8/16/2021	9/3/2021			TESDA-SNSAT
ELECTRICAL INSTALLATION AND MAINTENANCE		11/29/2021	12/22/2021			TESDA-SNSAT
ON-THE-JOB TRAINING		11/14/2016	2/27/2017			BIR RD. 88
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
RESEARCHING						
MULTITASKING						
PHOTO EDITING						
CALLIGRAPHY WRITING						
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	15/08/2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		If YES, give details: _____	
		If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		If YES, give details: _____	
		If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?		If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)			
NAME		ADDRESS	TEL. NO.
RONNIE GLENN A. TOBILLO		BRGY. 05, TAFT, EASTERN SAMAR	9495721118
JULIUS ALEXIS J. VELASCO		BRGY. 05, TAFT, EASTERN SAMAR	9282727824
PETRA S. SEBA		BRGY. 05, TAFT, EASTERN SAMAR	9674692290
42. _____			
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: DRIVER'S LICENSE</div> <div>ID/License/Passport No.: H04-23-000087</div> <div>Date/Place of Issuance: JAN. 9, 2023 LTO BORONGAN</div>		<div></div> <div>Signature (Sign inside the box)</div> <div>_____</div> <div>Date Accomplished</div> <div>_____</div>	
		<div></div> <div>APRIL S. VELASCO</div> <div>PHOTO</div>	
		<div>_____</div> <div>Right Thumbmark</div>	
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.			
<div>_____</div> <div>Person Administering Oath</div>			