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Dear Ma'am/Sir,

Good day!

I am writing to formally inform you that I do not have a performance rating or evaluation to present at this time, as I have not been previously employed in any formal work setting. While I am eager to begin my professional journey, I have not yet had the opportunity to hold a position that would require or provide a performance assessment.

I am, however, enthusiastic and committed to gaining valuable experience and contributing positively in any role I may be considered for. I am confident that, given the opportunity, I can demonstrate my dedication, work ethic, and eagerness to learn.

Thank you for your understanding.

Respectfully,
Karmel M. Benitez