## CS Form No. 212 Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.									
	TO FILLING OUT THE PERSONAL DATA SH  ) and use separate sheet if necessary. Indicat	' '			1. CS ID No.		(Do not fill up. Fo	or CSC use only)	
I. PERSONAL INFORMATIO							<u>,                                      </u>	***	
2. SURNAME	OCAÑA								
FIRST NAME	JANSSEN NAME EXTENSION							2)	
MIDDLE NAME	OLAVIDES								
3. DATE OF BIRTH (mm/dd/yyyy)	04/21/1998	16. CITIZENSHIP				FILIPINO			
4. PLACE OF BIRTH	TAGBILARAN CITY, BOHOL	If holder of dual citizen:				Pls. indicate cou	ıntry:		
5. SEX	M	please indicate the det	ails.						
6 CIVIL STATUS	S	17. RESIDENTIAL ADDRESS	1570-D  House/Block/Lot No. ST. MARY'S VILLE		S	Street SAN ISIDRO			
7. HEIGHT (m)	1.57		Subdivision/Village TAGBILARAN CITY		Barangay BOHOL				
		7/0 0005	Citv/Municipality		Province				
8. WEIGHT (kg)	53	ZIP CODE  18. PERMANENT ADDRESS		1570-D					
9. BLOOD TYPE	В	10. F ENWANENT ADDINESS	House/Block/Lot No.		Street				
10. GSIS ID NO.	02005723510			IARY'S VIL division/Village		SAN ISIDRO Barangay			
11. PAG-IBIG ID NO.	121264276820		TAGBILARAN CI City/Municipality		TY BOHOL  Province				
12. PHILHEALTH NO.	120001226105	ZIP CODE	Скулминоранку		6300				
13. SSS NO.	06-4201853-1	-1 19. TELEPHONE NO.		N/A					
14. TIN NO.	759 848 405 000 20. MOBILE NO.			0951 132 5519					
15. AGENCY EMPLOYEE NO.	JOO 190925	21. E-MAIL ADDRESS (if any)	ocanajanssenwb			 wbc@gmail.com			
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	N/A		23. NAME of CH	IILDREN (Wri	te full name an	d list all)	DATE OF BIRT	H (mm/dd/yyyy)	
FIRST NAME		NAME EXTENSION (JR., SR) N/A		N/A			N/A		
MIDDLE NAME									
OCCUPATION									
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.									
24. FATHER'S SURNAME	OCAÑA	NAME EXTENSION (JR., SR) N/A							
FIRST NAME	BIENVINIDO	TRAINE EXTENSION (JR., SK) IN/A							
MIDDLE NAME	LAMANILAO								
25. MOTHER'S MAIDEN NAME									
SURNAME	OLAVIDES								
FIRST NAME	ANTONIETA								
MIDDLE NAME  III. EDUCATIONAL BACKG	OLANDRIA		_	(Co	ntinue on sep	parate sheet if neces	ssary)		
III. EDUCATIONAL BACKG	ROUND					HIGHEST		SCHOLARSHIP/	
26. LEVEL	(Write in full)	ATION/DEGREE/COURSE (Write in full)		PERIOD OF A	To	.EVEL/ JNITS EARNED (if not graduated)	YEAR GRADUATE D	ACADEMIC HONORS RECEIVED	
ELEMENTARY	HOLY SPIRIT SCHOOL PRIMA			06/15/2004	03/15/2010	GRADUATED	2010	N/A	
SECONDARY	IMMACULATE HEART OF MARY SEMINARY	SECONDARY		06/15/2010	03/25/2014	GRADUATED	2014	N/A	
VOCATIONAL / TRADE COURSE	N/A								
COLLEGE	HOLY NAME UNIVERSITY	BACHELOR OF ARTS MAJOR I SCIENCE	N POLITICAL	06/15/2014	03/25/2018	GRADUATED	2018	CUM LAUDE	
COLLEGE	BOHOL ISLAND STATE UNIVERSITY	UNITS EARNED TOWARDS PRI EDUCATION (BRIDGING C		6/9/2018	3/24/2019	GRADUATED	2019	N/A	
GRADUATE STUDIES	HOLY NAME UNIVERSITY	JURIS DOCTOR		06/15/2019	5/23/2023	GRADUATED	2023	N/A	
SIGNATURE	(Co	ontinue on separate sheet if nece	ssary)	DA	\TE	J	uly 6, 2024		

IV. CIVIL S	ERVICE ELIG	GIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER			RATING	DATE OF	DI AGE OF EVAMINA	ATION / CONFE	DMENT	LICENSE (if applicable)	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	PLACE OF EXAMINATION / CONFERMENT			Date of Validity	
PRESIDENTIAL DECREE NO. 907- HONOR GRADUATE ELIGIBILITY N/A		N/A	7/26/2018	CIVIL SERVICE COMMISSION REGIONAL OFFICE VII-CEBU CITY, CEBU			Certificate No. 100107180377	N/A	
						,			
			(Cont	tinue on separate sheet	if necessary)				
	XPERIENCE				•				
	rate employme SIVE DATES	ent. Start from your rece	nt work) Descripti	ion of duties should	d be indicated in the atta	ached Work I	Experience si	heet.	
	n/dd/yyyy)	(Write in full/Do not a		Y / OFFICE / COMPANY (Write in full,	/Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T (Y/ N)
From	То	,	,	`	,		INCREMENT		(1/14)
12/1/2023	3/1/2024	LABOR AND EMPLOYN	ENT OFFICER II	EMP	T OF LABOR AND LOYMENT	Php 31,320.00	SG 13	Permanent	Y
8/18/2022	11/30/2023	ADMINISTRATIV	E AIDE VI	EMP	T OF LABOR AND LOYMENT	Php 16,200	SG 7	Permanent	Y
6/13/2022	8/17/2022	PROJECT BASED	NDIVIDUAL	EMP	T OF LABOR AND LOYMENT	Php 12,000.00	N/A	Contractual	Y
4/20/2021	6/9/2022	ADMINISTRATIV	E AIDE VI	EMP	T OF LABOR AND LOYMENT	Php 16,200	SG 7	Disapproved	Y
09/23/2019	04/19/2021	CONTRACTUAL LA EMPLOYMENT O			T OF LABOR AND LOYMENT	Php33, 584.00	SG 16	Contractual	Υ
12/7/2018	07/31/2019	SECRETA	RY	FUENTES	S LAW OFFICE	Php 5,000	N/A	N/A	N
06/19/2018	9/7/2018	CLOSE AI	DE		F, VICE GOVERNOR'S	Php 9,920	N/A	N/A	Y
1/6/2018	06/18/2018	UTILITY	,	CHIEF OF STAFF	F, VICE GOVERNOR'S EVINCE OF BOHOL	PHP 6,000	N/A	N/A	Y
				OTTIOL TINO	WINOE OF BOTTOE				
		_							
			(Cont	tinue on separate sheet		<u> </u>			1
SIGNA	ATURE				DATE			<b>6, 2024</b> FORM 212 (Revised 20	17) Page 2 of 4

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMEN	T / PEOPLE /	VOLUNTARY	ORGANIZA1	TION/S	
29. AME & ADDRESS OF ORGANIZATION						
29. AME & ADDRESS OF ORGANIZATION (Write in full)		(mm/d	d/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A						
VII. LEARNING AND DEVELOPMENT (L&D			sheet if necessary ATTENDED	)		
(Start from the most recent L&D/training program and included)				n Chief/Executive/l	Managerial position	is)
20		INCLUSIVE	DATES OF		Type of LD	
30. E OF LEARNING AND DEVELOPMENT INTERVENTION (Write in full)		(mm/dd/yyyy)		NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	DUCTED/ SPONSORED BY (Write in full)
		From	То			
Training on Execution and Enforcement of Labor Sta	andard Cases	10/23/2023	10/24/2023	12.0	Technical	DOLE Central Office
Capacity Building on the Conduct of Conference		12/16/2021	12/17/2021	12.0	Technical	DOLE National Conciliation and Mediation Board and DOLE Bureau of Workers with Special Concerns
Effective Risk-based Root Cause Analysis and Corre	ective Action in ISO 9001:2015 QMS	7/16/2021	7/19/2021	16.0	Technical	ISO
ISO 9001:2015 QMS Risk Identification , Evaluation a	and Control	7/14/2021	7/15/2021	16.0	Technical	ISO
Understanding ISO 9001:2015 QMS Principles, Requ	irements and Application	7/13/2021	7/13/2021	8.0	Technical	ISO
Basic Occupational Safety and Health (BOSH) Traini	ng for Safety Officer 1 (SO1)	10/21/2021	10/22/2021	10.0	Technical	Department of Labor and Employment-Regional
Online Basic Training for Single-Entry Assistance De		4/13/2021	4/19/2021	32.0	Technical	Office No. 7  National Conciliation and Mediation Board
						Department of Labor and Employment-Regional
24-hour Basic Training Course for Labor Inspectors Two-Day Basic Course for Labor Inspectors Assigne		3/3/2020	3/6/2020	16.0	Technical	Office No. 7
Employing Foreign Nationals	eu to inspect workplaces	09/23/2019	09/24/2019	16.0	Technical	Department of Labor and Employment-Regional Office No. 7
Distance Learning Program		1/8/2019		32.0	Technical	Civil Service Commission-Region VII
	(Cont	inue on separate	sheet if necessary	)		
VIII. OTHER INFORMATION						
31. SPECIAL SKILLS and HOBBIES	32. EMIC DISTINCTIONS / RECOGNITIO	33. ZIATION/ORGANIZATION (Write in full)				
PROFESSIONALISM	RISING STAR AWARD-PRAISE AWARD					N/A
FLEXIBILITY						
DECISION MAKING						
INNOVATION						
RECORDS MANAGEMENT						
CREATIVITY						
COMMITMENT		laus car carrie	ohoot #	1		
SIGNATURE	(Cont	inue on separate :	sheet if necessary	DATE		July 6, 2024
SIGNATURE					7/6	July 0, 2024

24	A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
34.	Are you related by consanguinity or affinity to the appointing or re						
	chief of bureau or office or to the person who has immediate supe Bureau or Department where you will be apppointed,	ervision over you in the Office,					
	a. within the third degree?						
	b. within the fourth degree (for Local Government Unit - Career E	mnlovees\2					
	b. within the locality degree (for Local Government Onit - Career L	inployees):	If VES give details:				
			II TES, give details				
35.	a. Have you ever been found guilty of any administrative offense'	?					
			If YES, give details:				
	b. Have you been criminally charged before any court?		10/50 : 1 ( )				
			•				
			Date Filed: Status of Case/s:				
	Have the second and t	de anno andinomos an usandetico b	Status of Case/s.				
36.	Have you ever been convicted of any crime or violation of any law any court or tribunal?	v, decree, ordinance or regulation by	10,750				
			If YES, give details:				
37.	Have you ever been separated from the service in any of the follodropped from the rolls, dismissal, termination, end of term, finished						
	the public or private sector?	ed contract of phased out (abolition) in		Due to lack of funds			
	a. Have you ever been a candidate in a national or local election	hold within the last year (except		Due to lack of failed			
38.	Barangay election)?	Tiola Within the last year (except	If VEC aive details				
		(2)	ii 1ES, give details	:			
	<ul> <li>b. Have you resigned from the government service during the threlection to promote/actively campaign for a national or local cand</li> </ul>		If VEO aire deteile				
			if YES, give details	:			
39.	Have you acquired the status of an immigrant or permanent resid	lent of another country?					
			If YES, give details (country):				
40	D 11 ( ) 1 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	( D) 11 12 (D) 7077					
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna C and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answ						
а	Are you a member of any indigenous group?	<b>J</b>					
	The year member of any magenede group.		If YES, please specify:				
b	Are you a person with disability?						
			If YES, please specify ID No:				
C.	Are you a solo parent?		If VEC places energy ID No.				
			If YES, please specify ID	NO:			
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /appo	intee)					
	NAME	ADDRESS	TEL. NO.				
	HADASAH LIEZEL P. CADUA	DOLE BOHOL FIELD OFFICE	09380774428				
	ATTY. REINA RACHEL O. PESTILLOS	DOLE BOHOL FIELD OFFICE	09171230443				
	ATTY, JOHN WAYNE B. FUENTES	FUENTES LAW OFFICE, TAGB. CITY	09173038425				
42.	I declare under oath that I have personally accomplished this Per						
	r deciale under oath that i have personally accomplished this i el	Sorial Data Sheet Willon is a true, conte	ot and complete sit	The Original of the second			
				JANSSAN O. CLANA			
				РНОТО			
G	iovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)		1				
	LEASE INDICATE ID Number and Date of Issuance						
G	overnment Issued ID: PHILIPPINE POSTAL ID	Julyan					
I	D/License/Passport No.: PRN H19180247909 P	e box)	Children and Children				
	ate/Place of Issuance: BOHOL-TAGBILARAN	le box)					
ľ	ade/Flace of Issuance. BOHOL-TAGBILANAN	ed Right Thumbmark					
SUB	SCRIBED AND SWORN to before me this	affiant exhibiting his/her validly issued gove	rnment ID as indicated above				
	CONTRACTOR OF DOLONG THE UNIS	dinant exhibiting morner validity issued gove	as indicated above	<i>.</i> .			
1							
1							
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