

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	AUGUIS		
FIRST NAME	MARK MATTHEW		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	AUXTERO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/01/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TALIBON, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.64	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A ZAMORA Subdivision/Village Barangay BILAR BOHOL City/Municipality Province
8. WEIGHT (kg)	58	ZIP CODE	6317
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	4421 CADANOY House/Block/Lot No. Street PUROK 2 SAN ISIDRO Subdivision/Village Barangay TALIBON BOHOL City/Municipality Province
10. GSIS ID NO.	2003982390	ZIP CODE	6325
11. PAG-IBIG ID NO.	121271587534		
12. PHILHEALTH NO.	12-253300194-5		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	762-110-216	20. MOBILE NO.	09126925563
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	markmatthew.auguis@bisu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	AUGUIS			
FIRST NAME	ANDRES	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	AUTIDA			
25. MOTHER'S MAIDEN NAME				
SURNAME	AUXTERO			
FIRST NAME	ELIZABETH			
MIDDLE NAME	EVANGELISTA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ISIDRO ELEMENTARY SCHOOL	ELEMENTARY	2005	2011	N/A	2011	SALUTATORIAN
SECONDARY	SAN JOSE NATIONAL HIGH SCHOOL	HIGH SCHOOL	2011	2015	N/A	2015	1ST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN FORESTRY	2015	2019	N/A	2019	MAGNA CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN FORESTRY	2020	2023	GRADUATED	2023	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/30/2025
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PRESSIDENTIAL DECREE 907	N/A	N/A	VISAYAS STATE UNIVERSITY, VISCA, BAYBAY CITY, LEYTE	N/A	N/A
	REPUBLIC ACT 1080	85.35	10/17-18/2023	CEBU CITY	0016792	01/01/2027

(Continue on separate sheet if necessary)

IV. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/30/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	San Isidro Youth Ministry Coastal Environment Development Program	08/21/2021	08/22/2021	8	Project Head
	Parish Youth Ministry -Diocese of Talibon Mangrove Nurturing Project	06/25/2021	06/26/2023	8	Project Head

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Society of Filipino Foresters, Incorporated National Conference	10/24/2024	10/25/2024	16	Technical	Society of Filipino Foresters, Incorporated
	Seminar-Workshop on Patent Specification and Claim Drafting	08/14/2024	08/14/2024	8	Technical	Bohol Island State University - Bilar Campus
	Training-Workshop on Evidence-Based Impact Assessment	01/31/2024	02/01/2024	16	Technical	Bohol Island State University - Bilar Campus
	Holistic Application of 5S Methodology that Increases Productivity Workshop	01/18/2023	01/19/2023	8	Managerial	FCU Solutions, Incorporated
	Seminar-Workshop on Biodiversity Conservation	11/28/2023	11/28/2023	8	Technical	Bohol Island State University - Bilar Campus
	Forester's Continuing Professional Development Webinar Series 2 Topic 5 - Wellness in the Wood	06/30/2023	06/31/2023	8	Technical	University of the Philippines-Los Baños
	Training on Almaciga Tapping Techniques, Nursery Establishment, Silvicultural and Agroforestry	05/06/2023	06/06/2023	8	Technical	Western Philippines University
	Rooting for the Future: Project Development Workshop for Forest Foundation Philippines' Results Framework 2023-2027	04/25/2023	04/26/2023	8	Managerial	Forest Foundation Philippines
	Biodiversity Conservation Through Habitat Management	03/13/2023	03/13/2023	8	Technical	Western Philippines University
	Training on Almaciga Tapping Techniques, Nursery Establishment, Silvicultural and Agroforestry	04/05/2023	05/05/2023	8	Technical	Western Philippines University
	Philippine National Volleyball Federation Refresher and National Referee Candidate Course	08/30/2022	08/30/2022	48	Technical	Philippine Sports Commission
	Philippine Forestry Youth Summit 2022	03/19/2022	03/19/2022	8	Technical	University of the Philippines-Los Baños
	Rebisco Volleyball Academy Coaching and Refereeing Coach	10/18/2021	10/22/2021	32	Technical	Philippine National Volleyball Federation

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLAYING VOLLEYBALL		PASUC NATIONAL GAMES BRONZE MEDALIST		PHILIPPINE NATIONAL VOLLEYBALL FEDERATION
	SPOKEN WORD POETRY		EASTERN VISAYAS MEN'S VOLLEYBALL CHAMPIONSHIPS BEST LIBERO		SOCIETY OF FILIPINO FORESTERS, INC.
	VIDEOGRAPHY		ORMOC CITY MEN'S INVITATIONAL TOURNAMENT BEST LIBERO		PARISH YOUTH MINISTRY-MOST HOLY TRINITY CATHEDRAL PARISH
	PHOTOGRAPHY		MOST VALUABLE PLAYER - PAROCHIAL VLEAGUE		TALIBON VOLLEYBALL ASSOCIATION
	LAYOUTING		COLLEGE OF FORESTRY AND ENVIRONMENTAL SCIENCES' GINOONG KALIKASAN 2018		BOHOL VOLLEYBALL ASSOCIATION

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/30/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
Finish contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
FOR. NOEL T. LOMOSBOG	BOHOL ISLAND STATE UNIVERSITY, ZAMORA, BILAR, BOHOL	
FOR. JAIRYL B. OCLARIT	BOHOL ISLAND STATE UNIVERSITY, ZAMORA, BILAR, BOHOL	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

ID picture taken within the last 6 months
3.5 cm. X 4.5 cm
(passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID: TIN ID	
ID/License/Passport No.: 762-110-216	
Date/Place of Issuance: 01/29/2020 / Ormoc City	

Signature (Sign inside the box)
01/30/2025
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4