

August 30, 2022

Lorelle S. Cagande
San Antonio, Duero, Bohol
+639777798029
loree.cagande@gmail.com

JOEL Q. MABALHIN
Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Dear Mr. Mabalhin:

Good day!

I am Lorelle Silmaro Cagande, 26 years of age from Brgy. San Antonio, Duero, Bohol. I graduated the degree of Bachelor in Elementary Education major in General Education in Visayas State University, Baybay City, Leyte Campus last June 2017 and Master of Arts in Education major in Educational Management in Bohol Island State University, Candijay, Bohol Campus last February 2021, and a Licensed Professional Teacher since December 2017. I would like to express my sincerest interest to apply on one of the faculty positions available in your good office.

I am an elementary teacher for almost five years. Currently, I am a personal tutor to some of my previous learners. I have no working experience yet in teaching college students but I will give you an assurance that I will execute my duty efficiently and wholeheartedly to meet your expectations. It is a great challenge for me though to work in a different educational institution but I am willing to take the challenge and to relocate for me to learn new things so I can further build my confidence and perform well to the best of my abilities and your expectations. I can assure you that with my earnest desire to teach and the knowledge and skills I gained from my undergraduate to graduate studies, backed-up with my job experiences can greatly help answer the needs of the position. I am also very willing to attend trainings and seminars to expand my knowledge regarding this position I am applying to.

For inquiry, it is my pleasure to contact me.

Thank you for your time and consideration.

Sincerely,


LORELLE S. CAGANDE
Applicant