

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	OLAER		
FIRST NAME	GERALDIN MAE		NAME EXTENSION (JR., SR)
MIDDLE NAME	DAGUPLO		
3. DATE OF BIRTH (mm/dd/yyyy)	12 / 04 / 1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	JAGNA, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 6 Street BUNGA - ILAYA Barangay JAGNA City/Municipality BOHOL Province ZIP CODE 6308
7. HEIGHT (m)	1.42	18. PERMANENT ADDRESS	Purok 6 Street BUNGA - ILAYA Barangay JAGNA City/Municipality BOHOL Province ZIP CODE 6308
8. WEIGHT (kg)	42		
9. BLOOD TYPE			
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	121264783666	19. TELEPHONE NO.	
12. PHILHEALTH NO.	12-025884884-0	20. MOBILE NO.	0951 627 4205
13. SSS NO.	34-9107027-7	21. E-MAIL ADDRESS (if any)	geraldinmaeolaer@gmail.com
14. TIN NO.	390949385 0000		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	OLAER			
FIRST NAME	RUFINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TADLAS			
25. MOTHER'S MAIDEN NAME	LIZA JEAN			
SURNAME	DAGUPLO			
FIRST NAME	LIZA JEAN			
MIDDLE NAME	ACERO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	JAGNA CENTRAL ELEMENTARY SCHOOL		2005	2011		2011	1st Honorable mention
SECONDARY	CENTRAL VISAYAN INSTITUTE FOUNDATION		2011	2015		2015	7th Honors
VOCATIONAL / TRADE COURSE							
COLLEGE	UNIVERSITY OF THE PHILIPPINES VISAYAS	BS FISHERIES	2015	2020		2020	DOST - SEI RA 7687
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE	Geraldin Mae D. Olaer	DATE	02/18/2022
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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER
SPECIAL LAWS/ CES/ CSEE
BARANGAY ELIGIBILITY / DRIVER'S LICENSE

DATE OF
EXAMINATION /
CONFERMENT

LICENSE (if applicable)

Date of
Validity

84.85%

Oct. 6-7, 2021

120120 CITY

0004296

12/04/25

Dec. 10, 2020

LTO ALTURAS - TAGBILARAN CITY

Y/G24-20-007

05/2/04/25

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

POSITION TITLE
(Write in full/Do not abbreviate)

DEPARTMENT / AGENCY / OFFICE / COMPANY
(Write in full/Do not abbreviate)MONTHLY
SALARY

SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	
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STATUS OF APPOINTMENT

GOV'T
SERVICE
(Y/ N)

From

To

5/6/21

1/29/22

YANNAMEI SALES TECHNICIAN

SANTEH FEEDS CORPORATION

PERMANENT

(Continue on separate sheet if necessary)

Handwritten: Handwritten 10. 10. 19

DATE _____

2/18/22

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

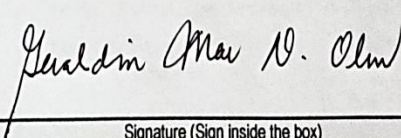
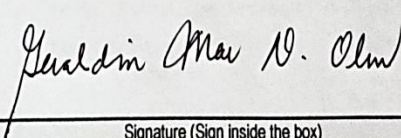
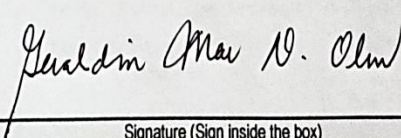
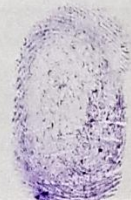
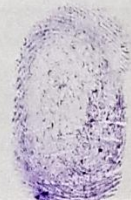
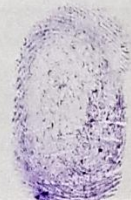
VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Google earth Digitization	Top 3 on FISHERIES TECHNOLOGIST LICENSURE EXAMINATION 2021	University of the Philippines FISHERIES GUILD
QGIS mapping		
MS Word, Powerpoint, Excel, Publisher		University of the Philippines Kadugong Bol-anon
Photo / Video editing		
Excellent in handling of laboratory equipment		

(Continue on separate sheet if necessary)

SIGNATURE**DATE**

02/18/22

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 33%;">NAME</th><th style="width: 33%;">ADDRESS</th><th style="width: 33%;">TEL. NO.</th></tr></thead><tbody><tr><td>JOSHUA M. REGALADO</td><td>JARO, 110110 CITY</td><td>(+6333) 315-90-30</td></tr><tr><td>DR. HAROLD M. MONTECLARO</td><td>MIAGA, 110110</td><td>(+6333) 315-90-30</td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	JOSHUA M. REGALADO	JARO, 110110 CITY	(+6333) 315-90-30	DR. HAROLD M. MONTECLARO	MIAGA, 110110	(+6333) 315-90-30			
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td>PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 0004296</td></tr><tr><td>Date/Place of Issuance: 2/4/22, PRC Tagbilaran City, Bohol</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 0004296	Date/Place of Issuance: 2/4/22, PRC Tagbilaran City, Bohol	<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center; height: 80px;"></td></tr><tr><td style="text-align: center;">Signature (Sign inside the box)</td></tr><tr><td style="text-align: center;">02/18/22</td></tr><tr><td style="text-align: center;">Date Accomplished</td></tr></table>		Signature (Sign inside the box)	02/18/22	Date Accomplished			
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Right Thumbmark													
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <div style="border: 1px solid black; width: 300px; height: 20px; margin: 10px auto; text-align: center;">Person Administering Oath</div>													

WORK EXPERIENCE SHEET

Duration: May 6, 2021 – January 29, 2022

Position: Vannamei Sales Technician

Name of Office: Sales and Marketing

Immediate Supervisor: Thamaz Lee Quilantang

Name of Agency/Organization and Location: Santeh Feeds Corporation, Quezon City

List of Accomplishments and Contribution:

- Developed Shrimp Farming Protocol, A Narrative Report on Intensive Shrimp Farming Based on the Technical Training held at Fishta Yumiya Farm, Cadiz Viejo, Cadiz City, Negros Occidental

Summary of Actual Duties:

- Gathered, prepared, analyzed and presented reports on accurate technical data on different aspects of vannamei farming
- Provided field level technical support to Technical Sales Representatives, technicians and customers on the different aspects of vannamei farming
- Monitor feeds sales on existing customers and gathered prospect customers


GERALDIN MAE D. OLAER
Applicant

Date: March 9, 2022