

July 1, 2024

ROSARIO P. ABELA

Department of Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Dear Sir/Ma'am:

Greetings of peace and joy!

I am writing this letter to convey my utmost desire to apply as an Instructor at the Department of Teacher Education in your esteemed institution. Given the related experiences and ample capabilities, I am ecstatic to take on this opportunity to further improve my personal and professional skills.

I am Nicole Anne Joy O. Gerilla, a graduate of Bachelor of Secondary Education Major in Mathematics at Leyte Normal University. I have experienced teaching Junior High School and Senior High School - STEM students during our pre-service internship at the LNU-Integrated Laboratory School in which I've earned a Competence in Practicum award. Regarding my qualifications, I both passed my Licensure Examination for Professional Teachers and Civil Service Examination – Professional level last year, 2023.

Before graduating college, I was able to participate and join as a member of organization in our university where I got the chance to practice my leadership skills and hone my interpersonal and soft skills. I believe that my academic journey and experiences helped me acquired the teaching skills necessary to become part of your teaching staff.

If given the chance, I believe that your institution would give me the opportunity to learn more things in my chosen field and that it would hone my teaching skills further. If you have queries or need further information about me, please feel free to contact me through nicoleannejoygerilla@gmail.com or via text message through 0906-5922-944 for other clarification and concerns.

Thank you very much for considering my application.
May God bless you and your administration!

Respectfully yours,

NICOLE ANNE JOY O. GERILLA

Applicant