

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BRAVO			
FIRST NAME	HAROLD JAMES		NAME EXTENSION (JR., SR)	
MIDDLE NAME	PAPA			
3. DATE OF BIRTH (mm/dd/yyyy)	8/30/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	SOGOD, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.67 M	17. RESIDENTIAL ADDRESS	109 House/Block/Lot No. Street San Jose Subdivision/Village Barangay Sogod Southern Leyte City/Municipality Province 6606	
8. WEIGHT (kg)	55 KG		ZIP CODE	6606
9. BLOOD TYPE	B+		18. PERMANENT ADDRESS	109 House/Block/Lot No. Street San Jose Subdivision/Village Barangay Sogod Southern Leyte City/Municipality Province 6606
10. GSIS ID NO.				ZIP CODE
11. PAG-IBIG ID NO.	121242669110	19. TELEPHONE NO.		
12. PHILHEALTH NO.	13-251619338-0			20. MOBILE NO.
13. SSS NO.	07-3619562-9		21. E-MAIL ADDRESS (if any)	
14. TIN NO.	728-934-596			
15. AGENCY EMPLOYEE NO.				

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	
MIDDLE NAME	NA		NA	
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	BRAVO			
FIRST NAME	MARIANO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MALLILLIN			
25. MOTHER'S MAIDEN NAME				
SURNAME	BRAVO			
FIRST NAME	LOURDESITA			
MIDDLE NAME	PAPA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SOGOD CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	6/1/1999	3/30/2005		2005	
SECONDARY	SOGOD NATIONAL HIGH SCHOOL	HIGH SCHOOL	6/1/2005	3/30/2009		2009	
VOCATIONAL / TRADE COURSE							
COLLEGE	UNIVERSITY OF THE PHILIPPINES CEBU	BA IN MASS COMMUNICATION	6/1/2010	5/1/2020		2020	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)







SIGNATURE	HAROLD JAMES BRAVO	DATE	May 18, 2025
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)

5/18/2025

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: <u>CAREER GROWTH</u></p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>KIETH MONTEROSO</td> <td>RIZAL, SOGOD, SOUTHERN LEYTE</td> <td>9930145894</td> </tr> <tr> <td>RICHEL REYES</td> <td>CEBU CITY</td> <td>9062195881</td> </tr> <tr> <td>CHARLIE CABALES</td> <td>PANDAN, SOGOD, SOUTHERN LEYTE</td> <td>9632677657</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	KIETH MONTEROSO	RIZAL, SOGOD, SOUTHERN LEYTE	9930145894	RICHEL REYES	CEBU CITY	9062195881	CHARLIE CABALES	PANDAN, SOGOD, SOUTHERN LEYTE	9632677657
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: February 18, 2019 – February 20, 2025
- Position: Manager (7 mo.), Supervisor (3 years, 3 mo.), Customer Care Associate (2 years)
- Name of Office/Unit: VZ Messaging
- Immediate Supervisor: Irene Supilanas, Senior Operations Manager
- Name of Agency/Organization and Location: Continuum Global Solutions

- Summary of Actual Duties

- brand awareness and engagement, client engagement, employee interaction and engagement, performance reporting, material development and rollout, training, strategic planning and actions execution, coaching, subject matter, expert, customer service

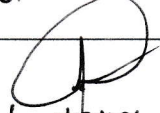
- Duration: June 2016 – December 2018
- Position: Project Officer (1 year), Advocacy and Communication Officer (6 months), Executive Assistant (6 months)
- Name of Office/Unit: N/A
- Immediate Supervisor: Jerson See, Executive Director
- Name of Agency/Organization and Location: CebuPlus Association, Inc.

- List of Accomplishments and Contributions (if any)

- Key facilitation of World AIDS Day activities in Cebu
- Appointed as the country focal point of the Philippines for YouthLEAD – a Young-key population focused network in Asia-Pacific

- Summary of Actual Duties

- Key roles and responsibilities – community engagement, content and communications management, program management, policy making, development work, capacity building, strategic planning and actions execution, program monitoring and reporting, service delivery network, liaison, training, material development and roll out.


Harold James Bravo
 (Signature over Printed Name
 of Employee/Applicant)

Date: 5/18/2025