

July 10, 2025

DR. CHERYL C. BATISTEL

Head, Department of Biological Sciences
VSU, Baybay City, Leyte

Ma'am:

I am writing to express my interest in the Instructor (Part-time) position at Visayas State University - Department of Biological Sciences. I graduated with a Bachelor of Science in Medical Biology from Doña Remedios Trinidad Romualdez Medical Foundation, Inc. Additionally, I have gained valuable teaching experience over a few months, which has enhanced my ability to communicate effectively and engage students in biological concepts.

I am excited about the opportunity to contribute to such impactful work and to further develop my skills in a professional academic environment. I am confident that my strong academic background, combined with my passion for biology and related fields, as well as my teaching experience, make me a suitable candidate for this position.

Thank you for considering my application. I look forward for the possibility of discussing how I can contribute to your office. Please feel free to contact me at your earliest convenience.

Sincerely yours,

A handwritten signature in red ink, appearing to read 'KATE VALDEO', with a large, stylized flourish extending from the bottom.

MA. KATE DEANIELLE C. VALDEO

Applicant