

July 15, 2025

Dr. Maria Juliet C. Ceniza

Department Head
Department of Pest Management
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Ceniza**,

Please consider me as an applicant for Part-time Instructor as posted at jobs.vsu.edu.ph. I am Victoria G. Palermo, a retired Science Research Specialist (SRS) of Plant Disease Diagnostic Laboratory (PDDL) of Visayas State University. I graduated with a degree in BS in Agriculture major in Plant Protection last 1982 and earned 12 units of Master of Science major in Plant Pathology, as well as 33 Education units. Moreover, I am a Licensed Agriculturist and Licensed Professional Teacher (for renewal).

Over the years, I have served the university in various capacities—as a Research Aide, Research Assistant, and SRS for eight years. I have also been requested to teach as a laboratory instructor in Biology, Plant Protection, and Microbiology. I believe that my extensive experience in both research and instruction provides a solid foundation for this teaching role and would allow me to contribute meaningfully to the department.

Attached is my summarized résumé for your review. I am willing to provide a more detailed résumé and am available for an interview at your most convenient time.

Sincerely yours,


Victoria G. Palermo