



FACULTY PERFORMANCE EVALUATION BY SUPERVISOR (FPES)

Name of Instructor/Professor: ERN OLIVER BALONDO 1st Semester. A.Y. 2024 - 2025

Department: DBS

Date of observation: 07 Nov. 2024

College: CAS

Year/Grade Level: _____

Course Number: Botn. 21n Course Title: General Botany

Class Schedule: 10:00-13:00 MTh () Lecture (/) Laboratory

Modality: ___ Virtual / Face-to-Face

Faculty Performance		Rating Scale				
		Excellent (5)	Very Good (4)	Good (3)	Fair (2)	Poor (1)
I.	General Qualities as a Teacher					
1.	Well-groomed, wears appropriate clothes, and teaches in clear and well-modulated voice that is easy to understand when conducting either virtual or FTF classes.	/				
2.	Can communicate well in English or in Filipino (<i>if teaching Filipino</i>)	/				
3	Firm but compassionate in dealing with students and can command respect.	/				
4	Able to maintain the interest of the students.	/				
5	Shows evidence of careful preparation and research in the subject and discusses the lessons with confidence.	/				
6	Able to secure the cooperation and active participation of the students during class.	/				
7	Discusses lessons that are aligned with CHED CMO, and OBE Course Syllabus	/				
8	Explains the lessons and gives directions clearly and simply.	/				
9	Uses appropriate methods and varied instructional materials such as recent references, videos, webinars, PPT, OERs, among others.	/				
10	Encourages students to ask questions/ encourages class interaction	/				
11	Summarizes the topic/s at the end of the class meeting.	/				



II.	General Work Performance					
12	Regularly comes to class/report to work on time, logs in upon arrival, secures pass slip when going out on personal matters, and logs out upon departure from work.	/				
13	Available during consultation time and willing to work beyond office hours, when necessary.	/				
14	Actively participates in all university/college/department activities.	/				
15	Submits course syllabus, TOS, Midterm/Final Grades, and other required submissions on time.	/				
16	Keeps accurate records of students' performance and work-related documents which are readily retrievable when needed.	/				
17	Accepts objective criticisms and is open to suggestions and innovations for improvement of work accomplishment.	/				
18	Accepts additional tasks assigned by the head or by higher offices even if the assignment is not related to his/her position but critical towards the attainment of the functions of the university.	/				
19	Willing to be trained and developed.	/				
20	Accepts accountability for the overall performance and in delivering the output required of him/her.	/				
AVERAGE RATING		5.00				
ADJECTIVAL RATING		Outstanding				
III.	Other Comments Mr. Balondo explains the lesson very well and gives relatable example making the topic interesting. He also encourages his students to participate during the pre-laboratory discussion. He is obviously well-prepared for his class.					
Legend: 1.00 – 1.49 Poor 1.50 – 2.49 Unsatisfactory 2.50 – 3.49 Satisfactory 3.50 – 4.49 Very Satisfactory 4.50 – 5.00 Outstanding						
To get the average rating, add the scores divided by the total number of items.						

Evaluated by:


CHERYL C. BATISTEL

Head, DBS

07 Nov. 2024

Date

Noted by:



GLENN G. PAJARES

Dean, CAS

07 Nov 2024

Date

Received by:


ERN OLIVER C. BAWONO

Faculty

11/15/24

Date

Approved:


MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

12-11-24

Date

Distribution of copies: ODIE, Department, Faculty