

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SALON		
FIRST NAME	KYLA ISABELLE		N/A
MIDDLE NAME	URGEL		
3. DATE OF BIRTH (mm/dd/yyyy)	09/11/2001	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	N/A PUROK CAIMITO House/Block/Lot No. Street N/A LIBERTY Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province 6524
7. HEIGHT (m)	1.051	ZIP CODE	6524
8. WEIGHT (kg)	51		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	N/A PUROK CAIMITO House/Block/Lot No. Street N/A LIBERTY Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province 6524
10. CSIS ID NO.	N/A	ZIP CODE	6524
11. PAG-IBIG ID NO.	121343830249		
12. PHILHEALTH NO.	16-026148385-5	19. TELEPHONE NO.	N/A
13. SSS NO.	06-4884450-5	20. MOBILE NO.	09664667612 / 09215676908
14. TIN NO.	652-883-714-00000	21. E-MAIL ADDRESS (if any)	salonkylaisabelle@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SALON			
FIRST NAME	MARCELO	JR.		
MIDDLE NAME	ALEMANIA			
25. MOTHER'S MAIDEN NAME				
SURNAME	URGEL			
FIRST NAME	MARGARITA			
MIDDLE NAME	PAULO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LIBERTY ELEMENTARY SCHOOL	BASIC EDUCATION	2009	2014	N/A	2014	WITH HONORS
SECONDARY	HILONGOS NATIONAL VOCATIONAL SCHOOL	HIGH SCHOOL	2014	2020	N/A	2020	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	2020	2024	N/A	2024	CUMLAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	8-28-2024
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[illegible]

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	8-28-2024

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Are you related by consanguinity or affinity to the appointing or recommending authority, or to the head of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, within the third degree?

☐ YES ☒ NO

Are you related by consanguinity or affinity to the appointing or recommending authority, or to the head of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

If YES, give details: _____

Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: _____

Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277), and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: _____

Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
DR. CZARINA ANCELLA G. GABI, PhD	SOGOD, SOUTHERN LEYTE	9173088375
ANDY S. NAVARROZA, CPA	HILONGOS, LEYTE	9176738545
MARIA ELENA A. GABISAN	HILONGOS, LEYTE	9675521901

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (e.g. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: SSS ID

ID/License/Passport No.: 06-4884450-5

Date/Place of Issuance: 6-12-2024/HILONGOS, LEYTE

Signature (Sign inside the box)

Date Accomplished: 6-26-2024

Right Thumbprint

SUBSCRIBED AND SWORN to before me this September 4, 2024, affiant exhibiting his/her validly issued government ID as indicated above

Victor C. Canillas-Pen
Public Attorney I
Pursuant to RA 9160
Person Administering Oath