

July 12, 2021

JETT C. QUEBEC
Department Head
Department of Liberal Arts and Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Sir;

Greetings!

I am writing to apply as a **College Instructor** in your reputable university. I am confident that I possess the necessary knowledge and skills for the position.

I graduated from **Leyte Normal University** with a degree of **Bachelor Science in Secondary Education Major in Social Studies**.

I am hardworking, responsible and can easily adjust to new situations. I sincerely believe that these qualities can be very useful in carrying and achieving critical tasks.

Enclosed herewith is a copy of my resume for your perusal. I can be reached through my email: **cambaranie22@gmail.com**. Or you may contact me through my number: **09351613004**.

I would be very interested in meeting with you to discuss any possibilities and I am looking forward to hearing from you.

Respectfully yours,

RANIE CAMBA
Applicant