

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PARMO		
FIRST NAME	ROSELLA		NAME EXTENSION (JR., SR)
MIDDLE NAME	CAÑETE		
3. DATE OF BIRTH (mm/dd/yyyy)	10/15/1999	16. CITIZENSHIP	FILIPINO
4. PLACE OF BIRTH	PONONG, BATO, LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country: PHILIPPINES
5. SEX	FEMALE		
6. CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	N/A
7. HEIGHT (m)	5'1		Street
8. WEIGHT (kg)	43.20	ZIP CODE	PUNONG
9. BLOOD TYPE	UNKNOWN		Barangay
10. GSIS ID NO.	NONE		LEYTE
11. PAG-IBIG ID NO.	121328898171		Province
12. PHILHEALTH NO.	13-252557875-9	18. PERMANENT ADDRESS	N/A
13. SSS NO.	06-4446107-6		Street
14. TIN NO.	613-624-158-00000	ZIP CODE	PUNONG
15. AGENCY EMPLOYEE NO.	NONE		Barangay
16. MOBILE NO.			LEYTE
17. E-MAIL ADDRESS (if any)			Province
18. TELEPHONE NO.			
19. MOBILE NO.			
20. E-MAIL ADDRESS (if any)			
21. E-MAIL ADDRESS (if any)			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME			N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	PARMO			
FIRST NAME	RUBEN			
MIDDLE NAME	SALADO			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAÑETE			
FIRST NAME	MARIDA			
MIDDLE NAME	TALASAN			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPO ELEMENTARY SCHOOL	GRADE 1-4	08/00/2006	04/00/2012		2012	With Honors
SECONDARY	BATO SCHOOL OF FISHERIES	GRADE 7-12	08/00/2012	04/00/2018		2018	With High Honor
VOCATIONAL / TRADE COURSE							
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY- TOMAS OPPUS	BACHELOR OF SCIENCE IN BUSINESSES ADMINISTRATION- Marketing Management	8/5/2018	7/15/2022		2022	TES/ MAGNA CUM LAUDE
GRADUATE STUDIES							

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[illegible]

V. WORK EXPERIENCE

[illegible]

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[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive Managerial positions)

[illegible]

VIII. OTHER INFORMATION

31	SPECIAL SKILLS and HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Creative Writing				
	Reading Stories				
	Cooking				

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
NO

NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

NO
If YES, give details: _____

NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

YES
If YES, give details: Resignation

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

NO
If YES, give details: _____
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

NO
If YES, please specify: _____
NO
If YES, please specify ID No: _____
NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MRS. MARCELINA Y. DELIMA	MATALOM, LEYTE	9941029623
MR. JOSEPH ANTHONY M. ROMERO	SAN ISIDRO, TOMAS OPPUS	9380091178
MR. MICHAEL JAY G. MATONDO	BATO, LEYTE	9262036691

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: NATIONAL ID

ID/License/Passport No.: 6196-3079-0625-8237

Date/Place of Issuance: June 02, 2021

Signature (Sign inside the box)

4129/25

Date Accomplished

SUBSCRIBED AND SWORN to before me this 28 AUG 2025, affiant exhibiting his/her validly issued government ID as indicated above.

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Series of 2025

Atty. Ma. Lourdes Madula-Vilbar
Notary Public
A.F. Rubio St
Barangay Central Poblacion Hilogos Leyte
Up to December 31, 2026
PTR no. 0009219, December 4, 2024; Hilongos, Leyte
IDP no. 3380, 11/3/2024

Roll No. 51835; Notarial Commission No. 279-2024-01 (Revised 2017). Page 4 of 4