

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	UNLU-CAY		
FIRST NAME	MARK MICHAEL		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	ORACION		
3. DATE OF BIRTH (mm/dd/yyyy)	OCTOBER 19, 1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street BUBON Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	6'1	ZIP CODE	
8. WEIGHT (kg)	105 KG		
9. BLOOD TYPE	AB+	18. PERMANENT ADDRESS	House/Block/Lot No. Street BUBON Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
10. GSIS ID NO.	02005662101	ZIP CODE	
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-025273091-6	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	+639992290058
14. TIN NO.	356-579-739-000	21. E-MAIL ADDRESS (if any)	markunlucay@gmail.com
15. AGENCY EMPLOYEE NO.	00815		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of Children ( Write full name and list all )	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	UNLU-CAY			
FIRST NAME	MUSTAFA	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME				
SURNAME	UNLU-CAY			
FIRST NAME	IDERLINA			
MIDDLE NAME	ORACION		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GRACE CHRISTIAN SCHOOL	PRIMARY	2002	2008	GRADUATE	2008	WITH HONORS
SECONDARY	VSU LABORATORY HIGH SCHOOL	HIGH SCHOOL	2008	2012	GRADUATE	2012	WITH HONORS
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN DEVELOPMENT COMMUNICATION MAJOR IN COMMUNITY BROADCASTING	2012	2017	GRADUATED	2017	NON-CURRICULAR SCHOLAR
GRADUATE STUDIES	CEBU TECHNOLOGICAL UNIVERSITY	MASTER IN PUBLIC ADMINISTRATION	2019	2021	GRADUATED	2021	N/A
GRADUATE STUDIES	CEBU TECHNOLOGICAL UNIVERSITY	DOCTOR OF PHILOSOPHY (Ph.D.) IN TECHNOLOGY MANAGEMENT	2021	2023	GRADUATED	2023	N/A

SIGNATURE		DATE	JULY 31, 2023
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#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

JULY 31, 2023




29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	KABATAAN SAN SIDLANGAN, INC. (KISS)	10/01/2017	PRESENT		MEMBER WITH GOOD STANDING
	NATIONAL YOUTH COMMISSION VOLUNTEER	01/07/2018	PRESENT		MEMBER WITH GOOD STANDING
	YOUNG SOWERS FELLOWSHIP (YSF)	30/01/2016	PRESENT		VICE PRESIDENT
	VOLUNTEER YOUTH LEADERS FOR HEALTHY (VYLH)	01/10/2018	PRESENT		MEMBER WITH GOOD STANDING
	PHILIPPINE COUNCILOR'S LEAGUE (PCL)	01/08/2019	PRESENT		MEMBER WITH GOOD STANDING
	NATIONAL MOVEMENT FOR YOUNG LEGISLATORS (NMYL)	01/02/2020	PRESENT		REGIONAL PUBLIC RELATIONS OFFICER
	14th INFANTRY BATTALION "YOUTH FOR PEACE" COUNCIL	01/08/2020	PRESENT		PRESIDENT
(Continue on separate sheet if necessary)					










  

30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAININGS PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ORIENTATION COURSE FOR LOCAL LEGISLATORS : ENHANCING GOVERNANCE THROUGH EFFECTIVE AND RESPONSIVE LEGISLATION	25/11/2019	28/11/2019	32 HOURS	TECHNICAL	DILG & PCL
	SYMPOSIUM OF TEEN-AGE PREGNANCY & HIV AWARENESS	25/09/2019	25/09/2019	8 HOURS	SUPERVISORY	DepEd BAYBAY NIGHT HIGH SCHOOL
	LEADERSHIP TRAINING PROGRAM	05/10/2019	05/10/2019	8 HOURS	SUPERVISORY	CHED FCIC STUDENT COUNCIL
	SK CONTINUING MODULE OF RESOURCES AND YOUTH MOBILIZATION	27/08/2019	30/08/2019	32 HOURS	MANAGERIAL	NATIONAL YOUTH COMMISSION
	SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION (SOGIE) AND HUMAN IMMUNO-DEFICIENCY SYNDROME (HIVE-AIDS) AWARENESS	12/08/2019	22/08/2019	8 HOURS	SUPERVISORY	LGU- SK FEDERATION PRESIDENT BATO
	INTERNATIONAL YOUTH DAY AND LINGGO NG KABATAAN CELEBRATION	12/08/2019	12/08/2019	8 HOURS	SUPERVISORY	NATIONAL YOUTH COMMISSION
	BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN AND VIOLENCE (VAWC)	04/04/2019	05/04/2019	16 HOURS	SUPERVISORY	LGU- LIGA NG MGA BARANGAY BATO
	FILMING OF THE INSTITUTIONAL AUDIO VISUAL PRESENTATION OF THE NATIONAL YOUTH COMMISSION (NYC)	16/09/2019	16/09/2019	8 HOURS	MANAGERIAL	NATIONAL YOUTH COMMISSION
	YOUTH EXCHANGE PROGRAM IN SASSARI, ITALY SPONSORED BY THE EUROPIAN COMMISSION THROUGH THE ERAMUS + PROGRAM	17/11/2019	25/11/2019	72 HOURS	TECHNICAL	ERASMUS + OF THE EUROPEAN COMMISSION- MINE VAGANTI INTERTL'
	DRUG PREVENTION EDUCATION	28/03/2022	29/03/2022	16 HOURS	TECHNICAL	PHILIPPINE NATIONAL POLICE
	TES 2 CONGRESS	15/16/2021	15/16/2021	8 HOURS	TECHNICAL	SOUTHERN-LEYTE STATE UNIVERSITY MAIN CAMPUS
	4-DAY AVENGER YOUTH LEADERS' CAMP 2021	22/09/2021	25/09/2021	48 HOURS	TECHNICAL	14TH INFANTRY (AVENGERS) BATALLION
	TES 2 CONGRESS: BOOSTING ONE'S MENTAL HEALTH AND WELL-BEING	15/06/2021	15/06/2021	8 HOURS	TECHNICAL	SOUTHERN LEYTE STATE UNIVERSITY
	REGIONAL YOUTH LEADERS FOR PEACE SUMMIT (RYLPS)	14/12/2021	17/12/2021	32 HOURS	TECHNICAL	CAMP-FIRE
	POLICE REGIONAL OFFICE 8 - KEY NOTE SPEAKER ON NATIONAL VOLUNTEERS MONTH CELEBRATION	06/12/2021	06/12/2021	8 HOURS	TECHNICAL	PHILIPPINE NATIONAL POLICE
	KABATAAN KONTRA KRIMEN, DROGA AT TERORISMO (KK2DAT) CONGRESS 2022	20/07/2022	20/07/2022	8 HOURS	TECHNICAL	LGU- SK FEDERATION PRESIDENT ALANGALANG
	4-DAY CASCADING OF KK2AT C.O.R.E AND OTHER ORGANIZING STRATEGIES	12/07/2022	15/07/2022	48 HOURS	TECHNICAL	PHILIPPINE NATIONAL POLICE
	ONE VISAYAS SUMMIT	24/10/2023	26/10/2023	32 HOURS	TECHNICAL	NATIONAL YOUTH COMMISSION
	WEBSITE DEVELOPMENT OF SK DIGITAL RESOURCE HUB	30/03/2023	31/03/2023	16 HOURS	SUPERVISORY	LGU-SK FEDERATION PRESIDENT BAYBAY AND UNIFY PHILIPPINES
	UN SUSTAINABLE DEVELOPMENT SOLUTIONS NETWORK- YOUTH PHILIPPINES	14/04/2023	14/04/2023	8 HOURS	TECHNICAL	UN SDSN YOUTH PHILIPPINES, INC.
	REGIONAL ROLLOUT OF THE BUHAY INGATAN, DROGA'Y AYAWAN (BIDA) PROGRAM	08/02/2023	08/02/2023	8 HOURS	TECHNICAL	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNEMENT
(Continue on separate sheet if necessary)						

31.	SPECIAL SKILLS	32.	NON-ACADEMIC DISTINCTIONS/RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	LEGISLATOR		OUTSTANDING STUDENT AWARDEE (2017)	PHILIPPINE COUNCILORS' LEAGUE (PCL)
	DEVELOPMENT COMMUNICATOR		OUTSTANDING STAKEHOLDER OF THE CITY OF BAYBAY (2019)	NATIONAL MOVEMENT FOR YOUNG LEGISLATORS (NMYL)
	NEWS CORRESPONDENT		OUTSTANDING YOUNG FILIPINO PUBLIC SERVANT OF THE YEAR (2021)	SANGGUNIAN KABATAAN
	PROACTIVE YOUTH LEADER		GAWAD SAMARITAN AWARDS (2021)	UN SUSTAINABLE DEVELOPMENT SOLUTIONS NETWORK YOUTH PHILIPPINES
	NATIONAL FOCAL POINT / COUNTRY COORDINATOR FOR UN- YOUTH EVENTS		OUTSTANDING SANGGUNIAN KABATAAN AWARDS ( 2022)	UNIFY, INC.
	PHILANTHROPIST		MOST OUTSTANDING YOUTH LEADER I N THE PROVINCE OF LEYTE (2022)	LIONS CLUB INTERNATIONAL
	SUSTAINABLE DEVELOPMENT GOALS AMBASSADOR		MOST OUTSTANDING SANGGUNIAN KABATAAN AND SK FEDERATION PRESIDENT (2022)	KABATAAN KONTRA DROGA AT TERORISMO
SIGNATURE				DATE JULY 31, 2023



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>early retirement/resignation</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>HON. CARL NICOLAS C. CARI</td><td>CANDADAM, BAYBAY CITY, LEYTE</td><td>9491122752</td></tr><tr><td>DEOGRACIAS PERNITES</td><td>BAYBAY CITY, LEYTE</td><td>9156505570</td></tr><tr><td>ASEC. VICTOR DEL ROSARIO</td><td>BILIRAN LEYTE</td><td>9999957829</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	HON. CARL NICOLAS C. CARI	CANDADAM, BAYBAY CITY, LEYTE	9491122752	DEOGRACIAS PERNITES	BAYBAY CITY, LEYTE	9156505570	ASEC. VICTOR DEL ROSARIO	BILIRAN LEYTE	9999957829
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>PASSPORT</b></td></tr><tr><td>ID/License/Passport No.: <b>P1352595C</b></td></tr><tr><td>Date/Place of Issuance: <b>16 AUG 2032 DFA TAC</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>PASSPORT</b>	ID/License/Passport No.: <b>P1352595C</b>	Date/Place of Issuance: <b>16 AUG 2032 DFA TAC</b>	<table><tr><td> Signature (Sign inside the box) JULY 31, 2025 Date Accomplished</td><td>   Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) JULY 31, 2025 Date Accomplished	   Right Thumbmark						
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SUBSCRIBED AND SWORN to before me this _____													
<div>Doc. No. <u>62</u> Page No. <u>13</u> Book No. <u>18</u> Series of <u>24</u></div> <div>ATTY. ERNESTO M. BUTAWAN Notary Public for the Province of Leyte, City of Baybay Notary Commission No. B-22-06-07 Until December 31, 2023 PTR No. BC0113705 issued on Jan. 3, 2023 IBP No. O. R. No. 257404 issued on Jan. 2, 2023 MCLE COMPLIANCE NO. VII-0008593-Valid until April 4, 2025 Angeles's Roll No. 41458 JCS-08-119-000-903 Person Administering Oath R. Magsaysay Avenue, Baybay City, Leyte</div>													