

Lindy Jane L. Ando
Brgy. Mas-in, Ormoc City, 6541
janelaurenoando@gmail.com
09354421403

December 31, 2023

Prof. Epifania G. Loreto
Department Head
Department of Civil Engineering
Visayas State University
Visca, Baybay City, 6521

Dear Prof. Loreto,

I am writing to express my keen interest in the position of Part-time Instructor in the Department of Civil Engineering at Visayas State University as advertised on the university website. With a solid academic background, having completed units of Master of Science in Civil Engineering, and three years of dedicated teaching experience, I am enthusiastic about the prospect of contributing to the academic community.


My academic journey includes the successful completion of 30 units toward a Master of Science in Civil Engineering from University of the Philippines - Diliman, which has equipped me with advanced knowledge and a specialized focus on Transportation Engineering. This academic foundation positions me as a qualified candidate ready to make meaningful contributions to the Department of Civil Engineering.

During my three years of teaching experience, I have had the privilege of instructing and mentoring students in the bachelor's program of civil engineering, fostering an inclusive and dynamic learning environment. I am committed to offering excellence in teaching, with an emphasis on encouraging critical thinking, problem-solving, and practical application of theoretical concepts.

I am eager to discuss how my academic background and teaching experience align with the goals of the university and the civil engineering department.

Thank you for considering my application.

Sincerely,



Lindy Jane L. Ando