

CS Form No. 212 Revised 2017											
PERSONAL DATA SHEET											
WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.											
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.											
Print legibly. Tick appropriate boxes ( <input type="checkbox"/> ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.											
					1. CS ID No.		(Do not fill up. For CSC use only)				
I. PERSONAL INFORMATION											
2. SURNAME		BITANTES									
FIRST NAME		JOHN JAMES					NAME EXTENSION (JR, SR)				
MIDDLE NAME		CA-AYA									
3. DATE OF BIRTH (mm/dd/yyyy)		9/20/1997		16. CITIZENSHIP		Pls. indicate country:					
4. PLACE OF BIRTH		BURAUEN, LEYTE		If holder of dual citizenship, please indicate the details.							
5. SEX											
6. CIVIL STATUS				17. RESIDENTIAL ADDRESS		LA PAZ st.					
7. HEIGHT (m)		5'8				House/Block/Lot No. Street					
8. WEIGHT (kg)		60kgs				Subdivision/Village Barangay					
						BURAUEN LEYTE					
						City/Municipality Province					
				ZIP CODE		6516					
9. BLOOD TYPE		N/A		18. PERMANENT ADDRESS		LA PAZ st.					
10. GSIS ID NO.		N/A				House/Block/Lot No. Street					
11. PAG-IBIG ID NO.		121215445053				Dist. 6					
12. PHILHEALTH NO.		0325-1310-5486				Subdivision/Village Barangay					
						BURAUEN LEYTE					
				ZIP CODE		City/Municipality Province					
						6516					
13. SSS NO.		06-4061249-2		19. TELEPHONE NO.		N/A					
14. TIN NO.		733-518-702		20. MOBILE NO.		09394112277/09668337612					
15. AGENCY EMPLOYEE NO.				21. E-MAIL ADDRESS (if any)		johnjamesbitantes@gmail.com					
II. FAMILY BACKGROUND											
22. SPOUSE'S SURNAME		N/A			23. NAME OF CHILDREN (Write full name and list all)			DATE OF BIRTH (mm/dd/yyyy)			
FIRST NAME		N/A		NAME EXTENSION (JR, SR)		N/A			N/A		
MIDDLE NAME		N/A									
OCCUPATION		N/A									
EMPLOYER/BUSINESS NAME		N/A									
BUSINESS ADDRESS		N/A									
TELEPHONE NO.		N/A									
24. FATHER'S SURNAME		BITANTES									
FIRST NAME		VICENTE									
MIDDLE NAME		BILOLO									
25. MOTHER'S MAIDEN NAME											
SURNAME		BITANTES									
FIRST NAME		HELEN									
MIDDLE NAME		CA-AYA									
(Continue on separate sheet if necessary)											
III. EDUCATIONAL BACKGROUND											
26. LEVEL		NAME OF SCHOOL (Write in full)		BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)		YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
						From To					
ELEMENTARY		BURABOD ELEMENTARY SCHOOL		ELEMENTARY		2005 2010				2010	N/A
SECONDARY		BURAUEN NATIONAL HIGH SCHOOL		HIGH SCHOOL		2010 2014				2014	N/A
VOCATIONAL / TRADE COURSE		N/A		N/A		N/A N/A				N/A	N/A
COLLEGE		EASTERN VISAYAS STATE UNIVERSITY- BURAUEN CAMPUS		BACHELOR OF SCIENCE IN ENTREPRENEURSHIP		2014 2018				2018	N/A
GRADUATE STUDIES		N/A		N/A		N/A N/A				N/A	N/A
(Continue on separate sheet if necessary)											
SIGNATURE						DATE					



IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVERS LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
NA	NA	NA	NA	NA	NA

*(Continue on separate sheet if necessary)*

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

28. INCLUSIVE DATES (mm/dd/yyyy)	POSITION TITLE	DEPARTMENT / AGENCY / OFFICE /		SAI ADV / JOB/ PAY GRADE (#)	STATUS OF	COMET SET/VSOF
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[illegible]

<i>(Continue on separate sheet if necessary)</i>			

<i>SIGNATURE</i>		<i>DATE</i>	
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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Innovation Attaining Global Competitiveness* (EVSU-BC, March 2015)	8:00	5:00	8hrs		
	*Strengthening Industry-Academe Partnership Towards SME Competitiveness* (RTRMF Compound October 2015)	8:00	5:00	8hrs		
	*Entrepreneurship: A Path to Sustainable, Growing and Developing Micro Business* (EVSU-BC, March 2016)	8:00	5:00	8hrs		
	*Youth Empowerment and Leadership through Entrepreneurship* (EVSU-BC, March 2017)	8:00	5:00	8hrs		
	*Preparing Entrepreneurs for Business Success* (EVSU-BC, March 2018)	8:00	5:00	8hrs		
	*Enhancing the Performance of the Agribusiness Industry* (EVSU-BC, March 2018)	8:00	5:00	8hrs		
	*Re-Orientation Seminar for Teaching and Non-Teaching Personnel of EVSU-BC* (EVSU-BC, April 2019)	8:00	5:00	8hrs		

(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION / ORGANIZATION (Write in full)
	COMPUTER (WORD & EXCEL)		N/A		N/A

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	
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34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	If YES, give details: _____													
	If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: _____													
	If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?	If YES, please specify: _____  If YES, please specify ID No: _____  If YES, please specify ID No: _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>RENATO NAMIA JR.</td><td>BRGY. ARADO BURAUEN, LEYTE</td><td>9563023731</td></tr><tr><td>ANDREW MARK NIEMES</td><td>BRY. 71, NAGA-NAGA TACLOBAN CITY, LEYTE</td><td>9062400446</td></tr><tr><td>ZYRA C. AMANTE</td><td>DISTRICT 7 SAN JUAN ST BURAUEN, LEYTE</td><td>9352201802</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	RENATO NAMIA JR.	BRGY. ARADO BURAUEN, LEYTE	9563023731	ANDREW MARK NIEMES	BRY. 71, NAGA-NAGA TACLOBAN CITY, LEYTE	9062400446	ZYRA C. AMANTE	DISTRICT 7 SAN JUAN ST BURAUEN, LEYTE	9352201802	<div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture is not acceptable</div> <div>PHOTO</div> <div></div> <div>Right Thumbmark</div>
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td><td rowspan="4"></td></tr><tr><td>Government Issued ID:</td></tr><tr><td>ID/License/Passport No.</td></tr><tr><td>Date/Place of Issuance</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>		Government Issued ID:	ID/License/Passport No.	Date/Place of Issuance	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	Date Accomplished					
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Signature (Sign inside the box)														
Date Accomplished														
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above														
<div></div> <div>Person Administering Oath</div>														

Yes/No	Cstat	Gender
Yes	Single	Male
No	Married	Female
	Separated	
	Widowed	