PERSONAL DATA SHEET								
	PERSO	NAL DAT	A SH	IEE				
	tion made in the Personal Data Sheet and the	Work Experience Sheet sh	all cause the file	ing of admir	nistrative/cr	iminal case/s aga	ainst the perso	on
concerned. READ THE ATTACHED GUIDE	TO FILLING OUT THE PERSONAL DATA SHE	ET (PDS) BEFORE ACCOM	PLISHING THE	PDS FORM				
Print legibly. Tick appropriate boxes	and use separate sheet if necessary. Indicate				1. CS ID No		(Do not fill up. F	or CSC use only)
I. PERSONAL INFORMATION								
2 SURNAME	Mejor					Lune commission and	OP)	
FIRST NAME	Edgardo					NAME EXTENSION (JR	., SR)	
MIDDLE NAME	Damalerio							
DATE OF BIRTH (mm/dd/yyyy)	12/28/1989	16. CITIZENSHIP		☑ Filip	ino [Dual Citizenship		
						✓ by birth	by naturali	zation
4. PLACE OF BIRTH	Sogod, Southern Leyte	If holder of dual citizenship,		Pls. indicate			country:	
5. SEX	✓ Male ☐ Female	please indicate the o	details.	Philippines				•
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS		se/Block/Lot N			Street	
	☐ Widowed ☐ Separated ☐ Other/s:	BUILDING TO					Zone 4	
7. HEIGHT (m)	1.61			bdivision/Village Baybay City	7		Barangay Leyte	
8. WEIGHT (kg)	62	70,000	G	ty/Municipality		2504	Province	
		ZIP CODE 18. PERMANENT ADDRESS				6521		
9. BLOOD TYPE	B+	16. PERMANENT ADDRESS	Hou	se/Block/Lot N)		Street	
10. GSIS ID NO.	02004967401		Sut	odivision/Village			Zone 4 Barangay	
11. PAG-IBIG ID NO.	916005580107		Baybay City City/Municipality					
12. PHILHEALTH NO.	13-000120163-9	ZIP CODE	6521					
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A					
14. TIN NO.	439-770-095	20. MOBILE NO.	09380380947					
15. AGENCY EMPLOYEE NO.	OSEC-DAB-NETC1-67-2014	21. E-MAIL ADDRESS (if any)	edmejor621@gn	nail.com				
II. FAMILY BACKGROUND						Louis Vall		
22. SPOUSE'S SURNAME	Mejor		23. NAME of CHI	LDREN (Write	full name and	list all)	DATE OF BIRT	H (mm/dd/yyyy)
FIRST NAME	Sheena	NAME EXTENSION (JR., SR)		Kisses Me	endoza Mejo	r	9/2/	2019
MIDDLE NAME	Mendoza							
OCCUPATION	N/A							
EMPLOYER/BUSINESS NAME	N/A				"			
BUSINESS ADDRESS	N/A							
TELEPHONE NO.	N/A	W						
24. FATHER'S SURNAME	Mejor							
FIRST NAME	Eufracio	NAME EXTENSION (JR., SR)						
MIDDLE NAME	Betarmos							
25. MOTHER'S MAIDEN NAME								
The same of the sa								
SURNAME	Damalerio							
SURNAME FIRST NAME	Damalerio Teresita							
				(Co	ntinue on sej	narate sheet if neces	sary)	
FIRST NAME	Teresita Berago			(Cc	ntinue on sej	parate sheet if neces	sary)	
FIRST NAME MIDDLE NAME	Teresita Berago	BASIC EDUCATION/DEGR (Write in full)	EE/COURSE	PERIOD OF A		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL	Teresita Berago OUND NAME OF SCHOOL (Write in full)	(Write in full)	EE/COURSE	PERIOD OF A	TTENDANCE	HIGHEST LEVEL/	YEAR GRADUATED	ACADEMIC HONORS RECEIVED
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL ELEMENTARY	Teresita Berago OUND NAME OF SCHOOL (Write in full) Sogod Central School	(Write in full) Primary	EE/COURSE	PERIOD OF A	TO 1998	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1998	ACADEMIC HONORS RECEIVED
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL ELEMENTARY SECONDARY VOCATIONAL /	Teresita Berago OUND NAME OF SCHOOL (Write in full) Sogod Central School Bontoc National High School	(Write in full) Primary Secondary	EE/COURSE	PERIOD OF <i>I</i> I From 1997 2003	TO 1998 2007	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1998 2007	ACADEMIC HONORS RECEIVED N/A
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL ELEMENTARY SECONDARY VOCATIONAL / TRADE COURSE	Teresita Berago OUND NAME OF SCHOOL (Write in full) Sogod Central School Bontoc National High School	(Write in full) Primary Secondary N/A		PERIOD OF A From 1997 2003 N/A	To 1998 2007 N/A	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1998 2007 N/A	ACADEMIC HONORS RECEIVED N/A N/A
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL ELEMENTARY SECONDARY VOCATIONAL / TRADE COURSE COLLEGE	Teresita Berago OUND NAME OF SCHOOL (Write in full) Sogod Central School Bontoc National High School N/A Southern Leyte State University - Bontoc Campus	(Write in full) Primary Secondary N/A Bachelor of Science in Inform.	ation Technoloy	PERIOD OF <i>I</i> I From 1997 2003	TO 1998 2007	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1998 2007 N/A 2011	ACADEMIC HONORS RECEIVED N/A
FIRST NAME MIDDLE NAME III. EDUCATIONAL BACKGR 26. LEVEL ELEMENTARY SECONDARY VOCATIONAL / TRADE COURSE	Teresita Berago OUND NAME OF SCHOOL (Write in full) Sogod Central School Bontoc National High School N/A Southern Leyte State University - Bontoc Campus Southern Leyte State University - Main Campus	(Write in full) Primary Secondary N/A	ation Technoloy	PERIOD OF A From 1997 2003 N/A	To 1998 2007 N/A	HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED 1998 2007 N/A	ACADEMIC HONORS RECEIVED N/A N/A

IV. CIVIL S	ERVICE ELIG	IBILITY							
27. CARE		1080 (BOARD/ BAR) UNDER	RATING	DATE OF				LICENSE (if ap	oplicable)
		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	ATION / CONFER	RMENT	NUMBER	Date of Validity	
Career Service Examination (Professional) 80.56		3/26/2023	New Ormoc City National High School, Ormoc City		ool, Ormoc	N/A	N/A		
Career Service Examination (SubProfessional) 80.61		10/13/2013	Saint Joseph Co	ollege, Maasi	n City	N/A	N/A		
			(Co	ntinue on separate sheet	if naraccard				
	EXPERIENCE								
	USIVE DATES	nt. Start from your recent	Work) Description	or duties should be	indicated in the attached	Work Exper	SALARYIJOBIPAY		
From	nm/dd/yyyy)	POSITION TI (Write in full/Do not		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
11/12/2015	Present	Network Cont	roller II	Agricultural Training Institute-Regional		20,100.00	8-3	Permanent	Υ
7/4/2012	11/9/2015	Administrativ	re Aide		ng Center 8 State University-Bontoc Campus	4,000.00	N/A	Job Order	Y
7/1/2011	6/1/2012	Clerk		Bontoc Nati	ional High School	3,000.00	N/A	Job Order	Y
	-								
							_		
					the same party and the				
	_								
			(Co	ntinue on separate sheet	lf necessary)				
SIGN	ATURE		lmey		DATE		11.000	/2024 FORM 212 (Revised 20	

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT	/PEOPLE/V	OLUNTARY (ORGANIZATIO	ON/S			
29 NAME & ADDRESS OF OF (Write in full)			/E DATES (d/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK		
Lay Minister's Association, Immaculate Coce	ption Parish, Baybay City Leyte	2024	Present	N/A		Member		
								
VII. LEARNING AND DEVELOPMENT (L&D)	INTERVENTIONS/TRAINING P		TENDED					
Start from the most recent L&O/training program and include	e only the relevant L&U training taken for th	INCLUSIVE		f Erecutive Manage				
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/	CONDUCTED/ SPONSORED BY		
		From To			Supervisory/ Technical/etc)	(Write in full)		
Insurance Orientation for Property and Budget C	Officers/Administrator	7/26/2024	7/26/2024	4	Technical	Government Service Insurance System - Maasin		
Property & Supply Management System		9/25/2023	9/28/2023	32	Technical	Commission on Audit - Region 8		
Sustainable Business Solutions By Epson "Char Sustainable Technology"		9/13/2023	9/13/2023	4	Technical	Greenware/Epson		
Credit Information Corporation's (CIC) Special O 9510	rientation on Republic Act No.	6/23/2023	6/23/2023	4	Technical	Credit Information Corporation/Cooperative Development Authority		
Traditional & Alternative Health Care for ATIng #	JuanAtJuana	3/31/2023	3/31/2023	8	Technical	Agricultural Training Institute - Regional Training		
#GADtoKnow: Forum on Gender Sensitivity Awa	reness	3/31/2022	3/31/2022	8	Technical	Center 8 Agricultural Training Institute - Regional Training		
Kalusugan ng ATIng #JuanAtJuana Bigyang Hal		3/22/2022	3/22/2022	8	Technical	Conter 8 Agricultural Training Institute - Regional Training		
	-8-					Center 8 Agricultural Training Institute - Regional Training		
Resiliency and Mental Health in the Pandemic Towards a Borderless Transnational Education:	Colloquium Series 1 with the	1/26/2022	1/26/2022	8	Technical	Center 8		
topic "Application of Geospatial Information Scientific Control of	ence/Geographic Information	5/29/2021	5/29/2021	8	Technical	Southern Leyte State University - Main Campus		
VIII. OTHER INFORMATION	(Con	tinue on separate s	heet if necessary)					
VIII. OTHER INFORMATION	NON	ACADEMIC DISTIN	OTIONS I DECOC	MITION		NEMPEDOUD IN ACCOUNTION OF CANIZATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
N/A	N/A				Agri-Preneurs Multi-Purpose Cooperative			
	(Con	tinue on separate s	heet if necessary;					
SIGNATURE	hnex			DA	TE	8/2/2024		
	· /					CS FORM 212 (Revised 2017), Page 3 of 4		

Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immediately appointed to the person who has appointed to the person who has a pe						
Bureau or Department where you will be apppointed,		_	_			
a. within the third degree?	1 -	✓ NO				
b. within the fourth degree (for Local Government Unit - Ca	The second secon	☑ NO				
		If YES, give details	X.			
35. a. Have you ever been found guilty of any administrative of	fense?		prog.			
So. William you are a source and going or any administrative or	1011001	The second secon	☑ NO			
		If YES, give details	s.			
b. Have you been criminally charged before any court?	YES	☑ NO				
	If YES, give details	K.				
		Date Filed: Status of Case/s:				
36. Have you ever been convicted of any crime or violation of a	any law decree, ordinance or regulation by					
any court or tribunal?	y and and any	YES Z NO				
		If YES, give details	6			
37. Have you ever been separated from the service in any of the	no following modes: registration retirement					
dropped from the rolls, dismissal, termination, end of term,		☐ YES ☑ NO If YES, give details:				
the public or private sector?						
38 a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	☐ YES ☑ NO				
Barangay election)?		If YES, give detail				
b. Have you resigned from the government service during t	he three (3)-month period before the last	☐ YES ☑ NO				
election to promote/actively campaign for a national or local	candidate?	If YES, give detail				
39. Have you acquired the status of an immigrant or permanent	t resident of another country?	YES NO				
		If YES, give details (country):				
Property of the second	to Daile San Section					
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	gna Carta for Disabled Persons (RA 7277);					
and (c) Solo Parents Welfare Act of 2000 (RA 8972), pleas a. Are you a member of any indigenous group?	e answer the following items:					
Are you a member of any indigenous group?		YES If YES, please specify	☑ NO			
b Are you a person with disability?	YES Please specify					
Name and Color for the State of Color o		If YES, please specify	ID No:			
Are you a solo parent?		☐ YES ☑ NO				
44 DEFEDENCE OF THE STATE OF TH		If YES, please specify	ID No:			
41. REFERENCES (Person not related by consanguinity or affinity to applica						
NAME	ADDRESS	TEL NO.				
Hazel Grace T. Taganas	Gabas, Baybay City, Leyte	09178628433				
Melinda P. Petalcorin	Patag, Baybay City, Leyte	09192940544				
Michael P. Buzon	San Isidro, Baybay City, Leyte	09533505329				
42. I declare under oath that I have personally accomplished th	is Personal Data Sheet which is a true, corre	ect and complete				
statement pursuant to the provisions of pertinent laws,						
authorize the agency head/authorized representative to ver misrepresentation made in this document and its attachm		l agree that any				
against me.	onto their vector the ming of durinner duy	orchinida casars				
Government Issued ID (I.a.Passport, GSIS, SSS, PRC, Driver's License, etc.)			· James A. The			
PLEASE INDICATE ID Number and Date of Issuance	hand		- 10 C / 10 Mar			
Government Issued ID: National ID	l line	1				
ID/License/Passport No.: 4390-1320-3412-8560	ox)	1.43				
Date/Place of Issuance June 17, 2022/Baybay City, Leyte		Right Thumbmark				
	Date Accomplished					
SUBSCRIBED AND SWORN to before me this	2nd day of August 2024 affiant exhibiting his/her	validly issued governmen	t ID as indicated above.			
Life production The						
PASE NO. 1		5				
BOOK NO A	ATTY GOLDY JANE A.	PUSA				
- CMV	19					
	Purs Person Administering Ont					
-Viane -			CS FORM 212 (Revised 2017), Page 4 of 4			
		The second second				

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: November 12, 2015 present
- Position: Network Controller II.
- Name of Office/Unit: Administrative & Finance Unit
- Immediate Supervisor: Michael P. Buzon
- Name of Agency/Organization and Location: Agricultural Training Institute-Regional Training Center 8, Visca, Baybay City, Leyte
 - Summary of Actual Duties
 - Responsible for maintenance of ICT and audio visual equipment; provides ICT and audio visual services
 - Designated Property Custodian
 - Performs other related functions
- Duration: July 4, 2012 November 9, 2015
- · Position: Administrative Aide
- Name of Office/Unit: IGP Department
- · Immediate Supervisor: Dolores Q. Dulfo
- Name of Agency/Organization and Location: Southern Leyte State University-Bontoc Campus, Bontoc Southern Leyte
 - Summary of Actual Duties
 - Provides internet cafe services
 - Designated Boys Dormitory Attendant
 - Performs other related functions
- Duration: July 1, 2011 June 1, 2012
- · Position: Clerk
- Name of Office/Unit: Principal's Office
- Immediate Supervisor: Aura O. Aguilar
- Name of Agency/Organization and Location: Bontoc National High School, Bontoc Southern Leyte
 - Summary of Actual Duties
 - Responsible for the encoding of office reports and performs other related functions

EDGARDO D. MEJOR
(Signature over Printed Name of Employee/Applicant)

Date: 8/2/2024