

May 16, 2024

Dr. MOISES NEIL V. SERIÑO

Vice President

Office of the Vice President for Planning, Resource Generation & Auxillary Services

Visayas State University

Visca, Baybay City, Leyte

Dear Sir:

I am delighted to know that the Office of the Vice President for Planning, Resource Generation & Auxillary Services opens its application for the position of Project Development Officer I. I would want to express my interest in applying for the open post in relation to it.

I am interested to work as a Project Development Officer I and would want to apply. I recently received my Bachelor's degree in Civil Engineering from Visayas State University. As part of our curriculum at our school, I undertook various practical experiences throughout my time in college. I've familiarized myself with a variety of abilities that will enable me to fit in at work.

From your advertisement, I can see that you are looking for candidates who adheres the core competencies. As a new civil engineer in the industry, I may not have my edge on other applicants but I am confident that my skills in communication, problem-solving, computer literacy and other relevant skills such as proficiency in engineering softwares makes me a strong candidate for the position.

I am hoping for your favorable feedback with this application. I can be reached anytime via email at cullanoelpedio@gmail.com or my phone 09300206922. Thank you for considering my application.

Sincerely yours,

ENGR. ELPEDIO C. CULLANO III

Applicant