

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ANSWERING THE FORMS.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only.)

I. PERSONAL INFORMATION

2. SURNAME	SALES		
FIRST NAME	ARLIE		MR.
MIDDLE NAME	NICER		
3. DATE OF BIRTH (mm/dd/yyyy)	JULY 22, 1998	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other (s)	17. RESIDENTIAL ADDRESS	N/A NAZARENO ST. House/Block/Lot No. Street N/A ONO Subdivision/Village Barangay JATO LEYTE City/Municipality Province
7. HEIGHT (m)	1.54M	18. PERMANENT ADDRESS	N/A PUPON CAMITO House/Block/Lot No. Street N/A SANTA CRUZ Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
8. WEIGHT (kg)	64KG		
9. BLOOD TYPE	A+	19. TELEPHONE NO.	N/A
10. GRS ID NO.	N/A	20. MOBILE NO.	09851332536/09464764571
11. PAG-IBIG ID NO.	121284465335	21. EMAIL ADDRESS (if any)	sales.arlie@gmail.com
12. PHILHEALTH NO.	13-025535773-6	ZIP CODE	6524
13. SSS NO.	35-0671421-1		
14. TIN NO.	376-181-606-000		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME				
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SALES			
FIRST NAME	ARLIE	NAME EXTENSION (Jr., Sr.)		
MIDDLE NAME	MONCADA			
25. MOTHER'S MAIDEN NAME	N/A			
NAME	NICER			
FIRST NAME	MARIFE			
MIDDLE NAME	QUITA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR (MM/PP/YY)	SCHOLARSHIP/ ACADEMIC ACHIEVEMENT RECEIVED
			From	To			
ELEMENTARY	OTA CRUZ ELEMENTARY SCHOOL	N/A	2005	2011		2011	VALEDICTORIAN
SECONDARY	NAVAL NATIONAL HIGH SCHOOL	N/A	2011	2015		2015	2ND HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN	BACHELOR OF SCIENCE IN AGRIBUSINESS	2015	2019		2019	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE	DATE	May 5, 2021
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27.	CAREER SERVICE/ RA 1080 (BOARD/BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY /DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFIRMENT	PLACE OF EXAMINATION / CONFIRMENT	LICENSE (If applicable)	
					NUMBER	Date of Validity
	NON-PROFESSIONAL DRIVER LICENSE HOLDER		JAN. 01,2021	BAYBAY CITY LEYTE	H12-21-000019	JULY 22,2025

V. WORK EXPERIENCE
Include relevant employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE		05-05-22	

[illegible]

(Start from the most recent LEO training program and include only the relevant LEO training dates for the last five (5) years for Division Chief/Assistant Manager/Supervisor positions)

(Start from the most recent L&D training program and include only the relevant L&D training topics for the last five (5) years for Division Chief/Assistant Manager(s) position)[illegible]

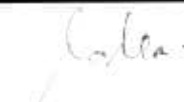
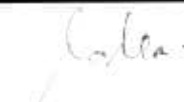
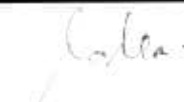
(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (None in full)	33.	ME
	PROFICIENT IN MICROSOFT OFFICE NAVIGATION				
	PHOTOSHOP				
	CRYPTO CURRENCY TRADER		N/A		

BADMINTON PLAYER		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, and of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>LEOSANDRO LIGUTAN-SUPERVISOR</td> <td>JARO LEYTE</td> <td>9189467176</td> </tr> <tr> <td>GRACIA AGRAVANTE</td> <td>HILONGOS LEYTE</td> <td>9957925807</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	LEOSANDRO LIGUTAN-SUPERVISOR	JARO LEYTE	9189467176	GRACIA AGRAVANTE	HILONGOS LEYTE	9957925807			
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases against me.													
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SUBSCRIBED AND SWORN to before me this <u>05-05-2022</u>, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath  ARLIE N. SALES JR. PHOTO													