



Republic of the Philippines
Province of Southern Leyte
Municipality of Macrohon
Barangay Sto. Niño

NAME OF EMPLOYEE: WILSON T. HUSSIN

Evaluation Period: July to December 2017

PERFORMANCE RATING

EVALUATION FACTORS		5	4	3	2	1
Dedication	Reports to work on time.		/			
	Uses time constructively	/				
Performance	Good working knowledge of job assignment.	/				
	Organizes and performs work in timely, professional manner.	/				
Cooperation	Willingly accepts work assignments not directly	/				
	Willingly accepts changes in assignments not directly related to job.	/				
Initiative	Performs assigned duties with little or no suspension	/				
	Performs assigned duties with little or no suspension, even under pressure.	/				
	Strives to meet deadlines.	/				
Communication	Communicates clearly and intelligently in person and during telephone contacts.		/			
Teamwork	Works well with fellow employees without friction.	/				
Character	Accepts constructive criticism without unfavorable responses.	/				
Responsibilities	Handles stress situation with tact.	/				
Personality	Demonstrates a pleasure, calm personality when dealing with customers and fellow employees.	/				
Appearance	Well groomed. Clean. Neat.	/				
	Dresses appropriately for work.	/				
Work Habits	Maintains neat and orderly workstations.	/				
	Maintains neat and orderly paperwork.	/				

OVER-ALL RATING: 4.89


ARLENE A. TANTOY
Punong Barangay



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NAME OF EMPLOYEE: WILSON T. HUSSIN

Evaluation Period: January to June 2010

PERFORMANCE RATING

EVALUATION FACTORS		5	4	3	2	1
Dedication	Reports to work on time.		/			
	Uses time constructively	/				
Performance	Good working knowledge of job assignment.	/				
	Organizes and performs work in timely, professional manner.	/				
Cooperation	Willingly accepts work assignments not directly	/				
	Willingly accepts changes in assignments not directly related to job.	/				
Initiative	Performs assigned duties with little or no suspension	/				
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Appearance	Well groomed. Clean. Neat.	/				
	Dresses appropriately for work.	/				
Work Habits	Maintains neat and orderly workstations.	/				
	Maintains neat and orderly paperwork.	/				

OVER-ALL RATING: 4.94


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