

November 22, 2024

TONI MARC L. DARGANTES

Head
Planning Office
Visayas State University
Visca, Baybay City, Leyte

Dear Sir:

Good day!

I am Mencius B. Lesidan, a licensed Agricultural and Biosystems Engineer with PRC License no. 0007720. I am writing to express my keen interest in the Planning Officer II position, as advertised on the Visayas State University (VSU) website's job portal.


With a decade of experience as a Science Researcher (job order) at the National Coconut Research Center-Visayas, I am confident in my ability to fulfill the requirements of this position. My role involved many responsibilities, including planning, implementing, and managing research and extension programs. Specifically, I have experience in:

- **Engineering Design and Planning:** Developing and preparing engineering plans for proposed buildings and machinery.
- **Research and Publication:** Writing, presenting, and publishing technical research papers at national and international conferences.
- **Land Use Planning:** Creating comprehensive land use development plans.
- **Risk Management:** Serving as Deputy Risk Manager for the Office of the Vice President for Research, Extension, and Innovation.

I am eager to contribute my skills and experience to VSU. Thank you for considering my application. I have attached my resume for your reference.

Soli Deo Gloria!

Respectfully yours,



MENCIUS B. LESIDAN