

# LIONEL H. LIONG

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## OBJECTIVE:

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Hardworking, responsible, can do multi-task, honest, respectful, with a positive attitude to get the job done

## PERSONAL DATA:

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**Home Address :** Brgy. Sto. Rosario, Sitio Lapawn, Baybay City, Leyte  
**Date of Birth:** April 22, 1982  
**Place of Birth:** Baybay City, Leyte  
**Age:** 40 yrs old  
**Height:** 5'6  
**Weight:** 60 kg  
**Nationality:** Filipino  
**Religion:** Roman Catholic

## Educational Background:

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- College :** Associate in Computer Technology  
Franciscan College of the Immaculate Conception  
Baybay City, Leyte
  
- Vocational :** Food and Beverage Service NCII  
Acedilla Technological Institute  
Baybay City, Leyte  
Graduated: July 2011
  
- Health Care Service NCII**  
Ormoc International Polytechnic Academy  
Graduated: July 2010

- **Secondary** : **Franciscan College of the Immaculate Conception**  
Baybay City, Leyte  
Graduated: March 1999
- **Primary** : **Baybay South Central School**  
Baybay City, Leyte  
Graduated: March 1995

## Work Experience:

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### **Clerk (Job Order)**

Visayas State University, Baybay City, Leyte  
2016 - Present

### **Data Encoder (Job Order)**

Public Attorney's Office (PAO), Baybay City,  
Leyte October 2014 - February 2016

### **Refinery Operator**

SC Global, Caridad, Baybay City, Leyte  
February 2013 - September 2014 :

### **Computer Attendant**

Dulosa Internet Cafe, Baybay City, Leyte  
March 2012 - December 2012

### **Encoder**

Pernites Bookkeeping Services, Baybay City, Leyte  
August 2011

## SKILLS

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Proficient with Microsoft Word, Excel, PowerPoint and Internet

## Reference

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### **Atty. Myra Belle L. Aure**

Public Attorney's Office  
D. Veloso Street, Baybay City, Leyte

### **Emmanuel Licup**

Manager of SC Global  
Brgy. Gabas, Baybay City, Leyte