

VISAYAS STATE UNIVERSITY

PERSONAL DATA SHEET

For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME FIRST NAME MIDDLE NAME		G A R C I T O S																																															
		J O S E R O L D A N																																															
		C A N T I L A																																															
3. DATE OF BIRTH (mm/dd/yyyy)										04/28/1970										11. PRESENT ADDRESS										BUNGA, BAYBAY CITY, LEYTE																			
4. PLACE OF BIRTH										LUNDAG, MERIDA, LEYTE																																							
5. SEX										<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female																																							
6. CIVIL STATUS										<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____										12. ZIP CODE										6521																			
																				13. TEL. NO./CEL. NO.										09066212395																			
																				14. PHILHEALTH NO.																													
7. CITIZENSHIP										FILIPINO										9. WEIGHT (kg)					60					15. TIN																			
8. HEIGHT (m)										5'6										10. BLOOD TYPE					B					16. PAG-IBIG ID NO.																			
17. SPOUSE'S SURNAME FIRST NAME MIDDLE NAME										GARCITOS										18. NAME OF CHILD (Write full name and list all)										DATE OF BIRTH (mm/dd/yyyy)																			
										EDITH																																							
										BANTACULO																																							
19. HIGHEST EDUCATIONAL ATTAINMENT <i>(Please check and underline the specific)</i>										<input type="checkbox"/> Elementary (Grade _____ / Graduated) <input checked="" type="checkbox"/> High School (1st, 2nd, 3rd, <u>4th</u> , Graduated) <input type="checkbox"/> College (1st, 2nd, 3rd, 4th, Graduated) Degree: _____																																							
20. CAREER SERVICE ELIGIBILITY										<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____																																							
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)										POSITION TITLE (Write in full)										DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)										SALARY (Daily or Monthly)					STATUS OF APPOINTMENT (Perm/Temp/ Job Order)					GOV'T SERVICE (Yes / No)									
																																													From				
8/4/2002					03/07/2003					STRUCTURAL FITTER					MIESCOR					250					JO					NO																			
09/07/2007					05/31/2013					CARPENTER					GSD					200					JO					NO																			
06/01/2013					present					CARPENTER					VSUIHS					457.37					JO					NO																			
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)										Proficiency (Please check)			REMARKS																																				
										Highly Skilled													Average					Fair																					
CARPENTRE										—																																							
STRUCTURAL FITTER										—																																							
WELDER										—																																							
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)										INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS										CONDUCTED/ SPONSORED BY (Write in full)																											
										From																						To																	
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I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of

pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. _____ ISSUED AT: _____ ISSUED ON (mm/dd/yy): _____

SIGNATURE : _____ DATE ACCOMPLISHED: (mm/dd/yyyy) _____