

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	Llera		
FIRST NAME	Blanche Franchette		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	Divinagracia		
3. DATE OF BIRTH (mm/dd/yyyy)	9/19/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Toledo City, Cebu	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. Street N/A Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.56	ZIP CODE	6521
8. WEIGHT (kg)	65	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street N/A Cabiangan Subdivision/Village Barangay Pinamungajan Cebu City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	6039
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	09631930809
12. PHILHEALTH NO.	1202-5675-1041	21. E-MAIL ADDRESS (if any)	blanchefranchette@gmail.com
13. SSS NO.	06-4045357-0		
14. TIN NO.	341-942-187-000		
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and 1st all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Llera			
FIRST NAME	Margarito	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Cabañog			
25. MOTHER'S MAIDEN NAME				
SURNAME	Divinagracia			
FIRST NAME	Maura			
MIDDLE NAME	Tagulo			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Tajao Elementary School	Primary Education	2006	2010	N/A	2010	Salutatorian
SECONDARY	Toledo City Science High School	High School	2010	2014	N/A	2014	Graduate w/ distinction
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Cebu Technological University-Barili Campus	Bachelors Degree in Agriculture	2014	2018	N/A	2018	Magna cum laude
GRADUATE STUDIES	Visayas State University-Main Campus	Masters Degree in Horticulture	2018	2020	N/A	2020	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	March 31, 2021
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	March 31, 2021
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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A					

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Write shop on Scientific Writing for Publication in Peer-Reviewed Journals	3/15/2021	3/16/2021	16.0	Technical	Philippine Root Crop Research and Training Center

(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer literate		Article contributor in the 5th volume of Journey, the official student publication of Cebu Technological University-Barili Campus given last March 18, 2016		N/A
	Good in writing and communication		3rd Placer of the Agricultural Quiz Bowl during CAFS Week held March 19, 2019 at RDE Hall, Visayas State University, Visca, Baybay City, Leyte		
	Arts				
	Farming/crop production				
	Reading books				
	Sports specifically athletics				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	March 31, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO

If YES, give details: \_\_\_\_\_

first job was only during summer and when I pursued my MS

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Zenaida C. Gonzaga	Visca, Baybay City, Leyte	09176320387
Lucia M. Borines	Candadam, Baybay City, Leyte	09176576908
Julie D. Tan	Visca, Baybay City, Leyte	09334639325

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Passport**

ID/License/Passport No.: **P1342490A**

Date/Place of Issuance: **DFA Cebu**

Signature (Sign inside the box)

**March 31, 2021**

Date Accomplished

PHOTO

BLANCHE FRANCHETTE DIVINAGRACIA LLERA

Right Thumbmark

SUBSCRIBED AND SWORN to before me this **March 31, 2021**, affiant exhibiting his/her validly issued government ID as indicated above.

**BLANCHE FRANCHETTE D. LLERA**

Person Administering Oath



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 1, 2020 - present
- Position: Science Research Assistant
- Name of Office/Unit: Philippine Root Crop Research and Training Center
- Immediate Supervisor: Julie D. Tan
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  - Develop papers or articles for publications
  
- Summary of Actual Duties
  - Conduct microbial analysis specifically *Escherichia coli* and *Salmonella* of crops, soil, water and organic fertilizers in vegetable value chain (from farm to fork)
  - Pesticide and heavy metal analysis of crops and soil respectively
  - Conduct baseline interviews of vegetable farmers on their production and postharvest practices
  - Formulate, test and refine effective interventions for farmers to produce safe and quality vegetables in conformity with Good Agricultural Practices (GAP)
  - Produce well written reports in a timely manner

  
BLANCHE FRANCHETTE D. LLERA

(Signature over Printed Name  
of Employee/Applicant)

Date: March 31, 2021