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July 23, 2024

Dr. Andrew A. Mazo
Department Head
Institute of Human Kinetics
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Andrew A. Mazo,

I am writing to express my keen interest in applying for the position of Part-Time Instructor at the Institute of Human Kinetics at VSU. Having recently passed my Licensure Examination for Teachers, I am eager to further cultivate my passion for teaching and contribute to the growth and development of students in a professional setting.

Throughout my career as an Online Teacher at E-Tutor Company following my graduation from college, I have honed my teaching skills and learned to interact with students professionally. I had the opportunity to work with diverse groups of students, each with unique learning needs and styles. During my internship in a face-to-face classroom setting, I developed strong lesson planning and delivery skills while fostering a positive and inclusive learning environment. My dedication to nurturing students' academic and personal growth was recognized by both my cooperating teacher and the school administration, further motivating me to pursue a career in education.


As a part-time instructor, I am committed to delivering high-quality education and providing support to students to help them achieve their full potential. My practice teaching experience and career background have equipped me with valuable insights into effective teaching strategies and classroom management techniques.

I am excited about the opportunity to contribute my skills and enthusiasm to the Institute of Human Kinetics at VSU. I am confident that my passion for education, combined with my ability to engage and motivate students, make me an ideal candidate for the part-time instructor position.

Attached are my resume and copies of my certificates. I would be honored to discuss my qualifications further and provide any additional information during an interview.

Thank you for considering my application. I eagerly look forward to the possibility of joining the team of dedicated educators at the Institute of Human Kinetics at VSU. Please find my contact information above, and I am available at your convenience for an interview.

Respectfully yours,


Serah Jean S. Rentosa