

January 5, 2022
Dr. Jett C. Quebec
Head, Dept. of Liberal Arts and Behavioral Sciences
VSU Baybay

With Regards,

I am writing this letter in response to the teaching job I found and have learned that you have an available teaching position in your institution. Therefore, I would like to express my interest in this position. I am a graduate of Bachelor of Secondary Education major in Social Studies and currently looking for work. I sincerely want to occupy this job.

I have experience working as a pre-service teacher in Cirillo Roy Montejo National High School during my internship before I graduated college. During my apprenticeship, I have developed lesson plans in line with the curriculum objectives, ensuring that all students fully comprehend all the aspects. After I finished my Bachelor's Degree at Leyte Normal University, where I became competent as a practicum awardee, I worked as a part-time online English Teacher in one of the European companies. I have worked with the following tasks; taught the fundamental English Language to zero-based children ages four to twelve years old, assisted students with their preparation for the examination, and worked to improve student test scores. Recently, in your institution--VSU--I have been able to gain experience teaching college and senior high students for one semester. Experiencing this job taught me and form a character to be a better teacher and communicator.

I have good time management skills, good communication skills to make good interactions with the students, strong numerical ability, capable of problem-solving, proficient with various software programs, and student satisfaction is my orientation. Above all, I can work under pressure and with less supervision.

I hope that I get a chance to meet you for an interview session. You can contact me at +639664582686 or email me at aeico21@gmail.com for further information. Thank you for being considerate.

Sincerely Yours,
Iris F. Costillas