

Human Resource Management and Development
Visayas State University
VSU, Baybay City, Leyte, Philippines 6521

Dear Mam / Sir:

Good day! I am Christopher John Sta Iglesia, legal age, married; and a resident of 446 Brgy. Kilim, Baybay City, Leyte, Philippines 6521.

Currently, I am working as a JO (Job Order) employee for the Admin Aide III for the Accounting Department of Visayas State University.

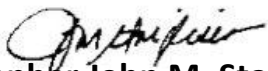
I submit this application to express have my sincere interest in the Administrative Aide III (Clerk I) position, Casual; for the Office of Director Human Resource Management and Development.

In my previous role, I was responsible in sorting and keepsaking disbursement vouchers and other pertinent accounting document. With my versatile personality, I can easily adapt whatever task given to me.

I am looking forward to hear from you for an interview.

Thank You and God bless.

Sincerely,



Christopher John M. Sta. Iglesia

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