

Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME

FIRST NAME

MIDDLE NAME

CABRAS

MARCO

LOPEZ

2. NAME EXTENSION (e.g. Jr., Sr.)

3. DATE OF BIRTH (mm/dd/yyyy)

03/20/1985

11. PRESENT ADDRESS

BARANGAY GUADALUPE (UTOD) ZONE-6, BAYBAY CITY, LEYTE

4. PLACE OF BIRTH

BAYBAY, LEYTE

5. SEX

☒ Male ☐ Female

6. CIVIL STATUS

☐ Single ☐ Widowed
☒ Married ☐ Separated
☐ Annulled ☐ Others, specify _____

12. ZIP CODE

6521

13. TEL. NO./CEL. NO.

09207546725

14. PHILHEALTH NO.

08-050828381-8

7. CITIZENSHIP

FILIPINO

9. WEIGHT (kg)

71

15. TIN

288-953-495-000

8. HEIGHT (m)

1.67

10. BLOOD TYPE

B+

16. PAG-IBIG ID NO.

1210-3197-0933

17. SPOUSE'S SURNAME

FIRST NAME

MIDDLE NAME

RAMOS

JENNYLYN

PALER

18. NAME OF CHILD (Write full name and list all)

SCARLETTE ANNE R. CABRAS

ZIGGY R. CABRAS

DATE OF BIRTH (mm/dd/yyyy)

09/05/2016

11/08/2022

19. HIGHEST EDUCATIONAL ATTAINMENT
(Please check and underline the specific)

☐ Elementary (Grade _____ / Graduated)
☐ High School (1st, 2nd, 3rd, 4th, Graduated)
☒ College (1st, 2nd, 3rd, 4th, Graduated)
Degree: B.S. in Agricultural Development

20. CAREER SERVICE ELIGIBILITY

☐ Professional ☐ Sub-Professional ☐ Others, Specify:

21. WORK EXPERIENCE
INCLUSIVE DATES (mm/dd/yyyy)

POSITION TITLE
(Write in full)

DEPARTMENT / AGENCY / OFFICE /
COMPANY / PROJECT
(Write in full)

SALARY
(Daily or Monthly)

STATUS OF
APPOINTMENT
(Perm/Temp/
Job Order)

GOV'T SERVICE
(Yes / No)

From

To

09/01/2018

PRESENT

CLERK/dDRC/ Messenger

VSU (ICTMC)

DAILY

JOB
ORDER

YES

01/15/2015

08/31/2018

UTILITY/ MESSENGER

VSU (ILFMU)

DAILY

JOB
ORDER

YES

09/01/2013

01/14/2015

DCN DRYER OPERATOR

SC GLOBAL FOOD PRODUCTS

DAILY

PERM

NO

22. SPECIAL SKILLS
(i.e. computer skills, typing, welding, plumbing,
carpentry, auto mechanic, driving, et. al.)

Highly Skilled

Average

Fair

REMARKS

CONSUMER ELECTRONICS SERVICING

/

TESDA NC II

COMPUTER LITERATE, MS (WORD,EXCEL,PP)

/

23. RELEVANT TRAININGS
SEMINAR/WORKSHOP
ATTENDED
(Write in full)

INCLUSIVE DATES OF ATTENDANCE
(mm/dd/yyyy)

From

To

NUMBER OF HOURS

CONDUCTED/ SPONSORED BY
(Write in full)

ISO Seminar workshop

2019

2019

8

Quality Assurance Center (VSU main)

Seminar Workshop on Record Matrix & NAP

12 / 19 / 2019

12/19/2019

8

Quality Assurance Center (VSU main)

HRIS Cyber Security training

12 / 18 /2019

12 /19 /2019

16

HRMIS (VSU main)

Orientation Workshop Among JO Clerks & Laboratory Technicians

1/15/2019

01/15/2019

4

ODHRM

Document Tracking System

11/13/2020

11/13/2020

3

HRMIS (VSU main)

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO.: 13073455

ISSUED AT: CITY OF BAYBAY

ISSUED ON (mm/dd/yy): 01/05/2023

SIGNATURE : _____

DATE ACCOMPLISHED: (mm/dd/yyyy) _____

Revised 2015