November 03, 2023

MARLON M. TAMBIS

Asst. Director, PRCRTC
Philippine Root Crops & Research Training Center
Visca, Baybay City, Leyte

Subject: Job Application for Admin Aide 1 (Casual)

Respected Sir:

Good day!

I am Mark John M. Managbanag, a J.O Admin Aide Clerck in Visayas State University-Main Campus, VSU Integrated High School. I graduated with a degree of Bachelor of Science in Agribusiness in the same university. I am interested in applying for an Admin Aide 1 position in your institution.

I have acquired almost 4 years in service experience in VSU Integrated High School as a Clerck. I am hoping for your consideration on this.

Thank you and God Bless.

Respectfully yours,

MARK JOHN M. MANAGBANAG