

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **REYMON B. GAVILEÑO, MS** faculty of the **Institute of Agriculture of the South Cotabato State College**, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **August 15, 2022 to December 31, 2022**.

REYMON B. GAVILEÑO
Name of Faculty/Signature

August 29, 2023
Date

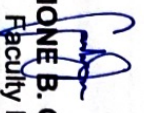


REVIEWED BY:		Date		APPROVED BY:		Date	
ROSEMARIE S. DIAMONON, Ed.D. Vice President, Academic Affairs				EDWARD LOVELL B. BRILLANTES, PhD SUC President I			
OUTPUT	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q	E	T	A	
1. CORE FUNCTIONS (60%)							
1. Course Orientation	100% of subject loads of faculty had conducted subject/ course orientation	100% (or 6 out of 6 classes) conducted a course orientation	5	5	5	5	
2. OBE Syllabi	100% of the syllabi of subjects load were submitted	100 % (or 3 out of 3 syllabi) were submitted and signed by the Dean	5	5	5	5	
3. Conduct of Classes	81% and above classes were conducted	At least 80% of the classes were conducted	4	5	5	4.67	
4. Conduct of Make-up Classes	81% and above of the expected make-up classes were conducted	-	-	-	-	-	
5. Conduct of Consultation Meetings	90% to 100% of student consultation meeting was accommodated	All of students consultation were accommodated	5	5	5	5	
6. Test Questionnaires	100% of checked test questionnaires based on subject loads was submitted	All test questionnaire for each subject were submitted for midterm and final exam	5	5	5	5	
7. Mid Term and Final Examinations	100% of examinations in all subjects was conducted on scheduled time	All subject were conducted a midterm and final examination as schedules time.	5	5	5	5	
8. Special Examinations	100% of special examinations in all subjects was conducted on scheduled time	-	-	-	-	-	
9. Conduct of Removal Examinations	100% of removal examinations in all subjects was conducted on scheduled time upon the approval of the College Dean	Select students were given removal exam	5	4	4	4.33	
10. Grade Sheets	100% of the total number of grade sheets were submitted	100% (6 out of 6) classes the grade sheets were submitted on time	5	5	5	5	
11. Field Studies/Extended	90% to 100% of the required number of visits was	-	-	-	-	-	

Practicum/Practice Teaching	attended (to monitor the attendance and collect/check the portfolio of the students)								
12. Educational Tour/Field Trip	100% Educational Tour/Field Trip facilitated	-	-	-	-	-	-	-	-
13. Internship/OJT	100% Internship/OJT facilitated	-	-	-	-	-	-	-	-
14. Thesis Outline/Final Defense	100% Thesis Outline/Final Defense conducted	-	-	-	-	-	-	-	-
15. Instructional Materials (IMs)	100% IMs developed/revised and utilized	-	-	-	-	-	-	-	-
II. RESEARCH FUNCTIONS									
1. Research Projects	61%-80% of research project objectives were met	-	-	-	-	-	-	-	-
2. Research Presentation in Local/Regional/National/International settings	100% presentation of research project in local/region/national/international within the 6 th month or earlier after completion	-	-	-	-	-	-	-	-
3. Patented/Copyrighted Research Output	1 research output was registered to Intellectual Property Office (IPO)	-	-	-	-	-	-	-	-
4. Published Research Output in a Recognized Journal/Refereed Journal	1 research output was published in CHED-recognized journal	-	-	-	-	-	-	-	-
III. EXTENSION FUNCTIONS									
1. Persons Trained Weighted by Length of Training	5 persons were trained for 40 hours	-	-	-	-	-	-	-	-
2. Trainees/ Clients Rating on Services Rendered	96% - 100% of trainees/clients rated services as excellent	-	-	-	-	-	-	-	-
3. Provision of Technical Advice	5 persons were provided with technical advice	-	-	-	-	-	-	-	-
IV. TVET FUNCTIONS									
1. Competency-Based Curriculum	100% CBC validated	-	-	-	-	-	-	-	-
2. CBLM	100% CBLM revised	-	-	-	-	-	-	-	-
3. Session Plan	100% session plan submitted	-	-	-	-	-	-	-	-
4. Institutional Assessment Tools	100% institutional assessment tools developed complete and accurate as scheduled	-	-	-	-	-	-	-	-
5. Pre-Assessment Instrument/ Pretest, RPL to Incoming trainees	100% Pre-Assessment/Pretest, RPL administered to all trainees before attendance to training	-	-	-	-	-	-	-	-
6. Maintain training facilities	100% training facilities maintained	-	-	-	-	-	-	-	-
5. TVET Training	100% TVET training conducted as scheduled	-	-	-	-	-	-	-	-
V. SUPPORT FUNCTIONS- 20%									
1. DTR	100% submission of DTR on the 10 th day or on a Monday after the 10 th day of the following month	Submitted the DTR on time	5	5	5	5	5	5	5
2. Liquidation of Cash Advances	100% cash advances was liquidated within 30 days after travel or activity has concluded	Properly liquidated the cash advances, travels, etc.	5	5	5	5	5	5	5
3. SALN	100% submission of SALN on the scheduled due	-	-	-	-	-	-	-	-
Average							4.88	4.88x 0.60=2.93	

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	date							
4. PDS	100% submission of PDS on the scheduled due date	Submitted the PDS with little error	5	4	5	4.67		
			Average			4.89	4.89x0.20=0.98	
VI. OTHER FUNCTIONS -20%								
1. Performance evaluation of faculty	100% of employee performance evaluation was conducted	-	-	-	-	-		
2. Faculty Meetings	90%-100% Faculty Meeting was coordinated	Attended the Faculty Meetings	5	5	5	5		
3. IPCR review	90%-100% of IPCRs were submitted	Submitted the IPCR	5	5	5	5		
4. IPCRs submission	100% of IPCRs were reviewed	IPCR were reviewed	5	5	4	4.67		
5. List of top and poor performers	100% of top and poor performers were submitted	-	-	-	-	-		
			Average			4.89	4.89x.2= 0.98	
FINAL AVERAGE RATING							4.89	
ADJECTIVAL RATING								Very Satisfactory

COMMENTS AND RECOMMENDATIONS FOR DEVELOPMENT PURPOSES

<p>Discussed with:</p> <p> REYMON B. GAVILEÑO, MS Faculty Member</p> <p>Date: _____</p>	<p>Assessed by:</p> <p><i>I certify that I discussed my assessment of the performance with the employee.</i></p> <p> HOPE P. ESPARAGOSA, MagDev Dean, Institute of Agriculture</p> <p>Date: _____</p>	<p>Final Rating By:</p> <p> EDWARD LOVELL B. BRILLANTES, Ph.D. President</p> <p>Date: _____</p>
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