

**SHALOM GRACE S. VEGA**

Department Head  
VSU Integrated High School  
Visayas State University  
Visca, Baybay City, Leyte

Dear Ms. Vega,

I am writing to express my strong interest in applying for the ***instructor position*** at the Visayas State University Intergrated High School. My academic journey and professional experiences align with the values and goals of SLSU, and I am eager to contribute to the institution's commitment to excellence in education.

Over the past few years, I have dedicated myself to completing the Bachelor of Secondary Education degree at Southern Leyte State University, with a focus on cultivating my passion for teaching English. This commitment has been evident in my academic pursuits during my undergraduate years at SLSU Tomas Oppus, where I graduated with latin academic honors.

Now, I am a licensed professional teacher majoring in English, and I am currently taking my master's degree at National Teacher's College for my ongoing professional development. I also voluntarily completed several training courses, for example in UP Open University on their Massive Open Distance E-Learning for Introduction to Technology for Teaching and Learning to help diversify and enhance my pedagogical skills.

I have experience working as a part-time instructor in SLSU-Main Campus and as secretary at the SLSU External Linkages and International affairs where I gained knowledge on how to deal with time-sensitive projects.

My diverse exposure to individuals and organizations has provided me with a profound understanding of the unique dynamics that exist in educational settings. I am confident that these qualities will not only contribute positively to the school's mission but also showcase the professionalism and capabilities of the institution's staff.

I have attached my resume for your perusal, providing a comprehensive overview of my experiences, credentials, and education. I am enthusiastic about the opportunity to contribute meaningfully to the goals of Southern Leyte State University and am confident in my ability to make a positive impact. Thank you for considering my application. I look forward to the possibility of discussing how my skills and experiences align with the needs of the university.

Sincerely,  
***Shyn Luege Villaflores***