

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	GALGO		
FIRST NAME	JAY	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	MAGALLANO		
3. DATE OF BIRTH (mm/dd/yyyy)	5/19/91	16. CITIZENSHIP	FILIPINO
4. PLACE OF BIRTH	MARIHATAG, SURIGAO DEL SUR	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	MALE		
6. CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	PAGBAHANAN 2
7. HEIGHT (m)	1.71	House/Block/Lot No.	Street
8. WEIGHT (kg)	57	Subdivision/Village	POBLACION
9. BLOOD TYPE	N/A	MARIHATAG	Barangay
10. GSIS ID NO.	N/A	City/Municipality	SURIGAO DEL SUR
11. PAG-BIG ID NO.	121129427007		Province
12. PHILHEALTH NO.	0802-5844-8964	ZIP CODE	8306
13. SSS NO.	34-2179206-2	18. PERMANENT ADDRESS	PAGBAHANAN 2
14. TIN NO.	295-372-019-000	House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	N/A	Subdivision/Village	POBLACION
		MARIHATAG	Barangay
		City/Municipality	SURIGAO DEL SUR
			Province
		ZIP CODE	8306
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	+639093205408
		21. E-MAIL ADDRESS (if any)	jay.galgo@icloud.com

## II. FAMILY BACKGROUND

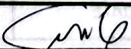
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	THEA CELESTE	10/2/17
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GALGO			
FIRST NAME	BENITO	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	NAMOC			
25. MOTHER'S MAIDEN NAME				
SURNAME	MAGALLANO			
FIRST NAME	ANITA			
MIDDLE NAME	SIMPORIOS			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MARIHATAG CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	2001	2006		2006	3RD HONORABLE MENTION
SECONDARY	HOLY CHILD ACADEMY	HIGH SCHOOL	2007	2010		2010	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	MINDANAO STATE UNIVERSITY-ILIGAN INSTITUTE OF TECHNOLOGY	BACHELOR OF SCIENCE IN PHYSICS	2015	2019		2019	N/A
GRADUATE STUDIES	NORTH EASTERN MINDANAO STATE UNIVERSITY	MASTERS OF SCIENCE IN TEACHING SCIENCE EDUCATION	2024	PRESENT	18		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 12, 2024
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[illegible]

#### V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet*

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	DECEMBER 12, 2022
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[illegible]

VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A	N/A	N/A
(Continue on separate sheet if necessary)		
SIGNATURE	DATE	DECEMBER 12, 2024

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

DECEMBER 12, 2024



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

NO

If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?

NO

If YES, give details: \_\_\_\_\_

b. Have you been criminally charged before any court?

NO

If YES, give details: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

NO

If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

NO

If YES, give details: \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

NO

If YES, give details: \_\_\_\_\_

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

NO

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

NO

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
EDMUND LAMELA	MARIHATAG, SURIGAO DEL SUR	+639475549595
JOVINAR UMAPAS	TANDAG CITY, SURIGAO DEL SUR	639163466362
JEANY LOU LUMBRE	MARIHATAG, SURIGAO DEL SUR	639939546232

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: N/A

ID/License/Passport No: N/A

Date/Place of Issuance: N/A

Signature (Sign inside the box)

12/14/24

Notary Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

NOTARY PUBLIC  
ROLL NO. 68214  
Book No. 07  
NOTARY OF SURIGAO DEL SUR

DEC 20 2024

ATTY. RONALD T. MASALLANO

Notary Public, exhibiting his/her validly issued government ID as indicated above.

Commission No. 24,003

Valid Until December 31, 2025

Poblacion, Marikatag, Surigao del Sur

Roll No. 67773

PTR No. 1023537 - Tandag City; Jan. 12, 2024

IBP No. 428735 - Pasig City; Jan. 23, 2024

MCLE Compliance No. 15,000,000

Person Administering Oath

