

January 06, 2025

HONEY SOFIA V. COLIS

Director, Human Resource Management Office
Visayas State University
Baybay City, Leyte, 6525

Dear Ma'am Colis,

I am writing to express my interest in the position of Science Research Specialist I (SRAS1-2-2013) at Visayas State University – Main Campus. With a degree in Agricultural and Biosystems Engineering and a solid foundation in research and project management, I am confident that my academic background and hands-on experience make me a strong candidate for this role.


Throughout my academic journey, I have developed a deep passion for research and scientific inquiry, particularly within the fields of agriculture and biosystems. I have gained valuable experience working on various research projects, honing my analytical skills, and collaborating effectively in team settings. I am eager to contribute my knowledge and skills to Visayas State University and assist in advancing its research objectives.

I am confident that my education, research experience, and technical skills align with the requirements of this position. I am committed to contributing to the research goals of Visayas State University and assisting in the advancement of its academic initiatives.

Along with this letter are my application requirement as specified. I would welcome the opportunity to discuss my qualifications in further detail and am available for an interview at your earliest convenience. I sincerely appreciate your time and consideration, and I look forward to the possibility of joining your team.

Thank you once again for your attention to my application.

Sincerely,



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