

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME		PONCE					
FIRST NAME		BRAYN					
MIDDLE NAME		MAZO				2. NAME EXTENSION (e.g. Jr., Sr.)	
3. DATE OF BIRTH (mm/dd/yyyy)		12/04/1987		11. PRESENT ADDRESS			
4. PLACE OF BIRTH		Marcos Baybay, Leyte		Brgy. Marcos Baybay City, Leyte			
5. SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female					
6. CIVIL STATUS		<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		12. ZIP CODE		6521	
				13. TEL. NO./CEL. NO.		09056711296	
				14. PHILHEALTH NO.		13-000103509-7	
7. CITIZENSHIP		Filipino		9. WEIGHT (kg)		70	
8. HEIGHT (m)		1.70		10. BLOOD TYPE		O+	
				15. TIN		299-043-865	
				16. PAG-IBIG ID NO.		1210-8057-2586	
17. SPOUSE'S SURNAME		PONCE				18. NAME OF CHILD (Write full name and 1st all)	
FIRST NAME		BEVERLY ANN					
MIDDLE NAME		SOLANO					
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade ____ / Graduated) <input checked="" type="checkbox"/> High School (1st, 2nd, 3rd, 4th, <u>Graduated</u>) <input type="checkbox"/> College (1st, 2nd, 3rd, 4th, Graduated) Degree: _____					
20. CAREER SERVICE ELIGIBILITY		<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____					
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)		DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)		SALARY (Daily or Monthly)	
From		To				STATUS OF APPOINTMENT (Perm/Temp/ Job Order)	
03/01/2022		Present		CABLER/ WELDER/ FABRICATOR		VSU-ICTMC	
						568.70/day	
11/16/2005		12/30/2019		LAB TECH. ELECTRICIAN/ FOREMAN		VSU-OVPAF/ COE	
						12,000/month	
03/01/2013		12/28/2013		GG WELDER/WELDER FABRICATOR		QATAR ALPOWERYA	
						24000/ month	
01/05/2014		04/30/2014		PIPE WELDER/ ELECTRICIAN		MAKATI SYSTEM CORP.	
						16000/month	
						Contract	
						NO	
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Highly Skilled		Average		Fair	
ELECTRICIAN		/ /					
PIPE WELDER/ FABRICATOR		/ /					
CARPENTER / MASON		/ /					
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)	
		From		To			
EIM NC-II		7 / 16 / 2012		7 / 16 / 2017		268	
						TESDA CALUBIAN LEYTE	
SMAW NC- II		5 / 19 / 2016		5 / 16 / 2021		268	
						TESDA VSU, VISCA BAYBAY CITY, LEYTE	
I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.							
24. COMMUNITY TAX CERTIFICATE NO.: 02705789		ISSUED AT: CITY OF BAYBAY		ISSUED ON (mm/dd/yy): 1/2/2025			
SIGNATURE:		DATE ACCOMPLISHED: (mm/dd/yyyy) _____					