

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TADO		
FIRST NAME	CAESAR RODERICK		NAME EXTENSION (JR., SR)
MIDDLE NAME	LAMANILAO		
3. DATE OF BIRTH (mm/dd/yyyy)	05/06/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TUBOD, SURIGAO DEL NORTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.67	17. RESIDENTIAL ADDRESS	277 REAL STREET House/Block/Lot No. Street BRGY. 56 Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province ZIP CODE 6500
8. WEIGHT (kg)	63	18. PERMANENT ADDRESS	House/Block/Lot No. Street PUROK 2 BRGY. GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province ZIP CODE 6521
9. BLOOD TYPE	O+	19. TELEPHONE NO.	(053) 888 1296
10. GSIS ID NO.	CRN-000-6273-8242-8	20. MOBILE NO.	09167310188
11. PAG-IBIG ID NO.	170000811872	21. E-MAIL ADDRESS (if any)	caesar.tado@inu.edu.ph
12. PHILHEALTH NO.	13-000080634-0		
13. SSS NO.	CRN-000-6273-8242-8		
14. TIN NO.	261-538-738		
15. AGENCY EMPLOYEE NO.	130926		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	23. NAME of CHILDREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		
MIDDLE NAME			
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.		N/A	N/A
24. FATHER'S SURNAME	25. MOTHER'S MAIDEN NAME		
FIRST NAME	ROGERIO	SURNAME	TADO
MIDDLE NAME	MARQUEZ	FIRST NAME	VIRGINIA
		MIDDLE NAME	LAMANILAO
		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LIDE LEARNING CENTER, INC	Elementary Education	1990	1997	N/A	1997	N/A
SECONDARY	LIDE LEARNING CENTER, INC	Secondary Education	1997	2001	N/A	2001	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SAN CARLOS	BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING	2001	2006	N/A	2006	DOST Scholar
GRADUATE STUDIES	DEVELOPMENT ACADEMY OF THE PHILIPPINES	MASTER IN PUBLIC MANAGEMENT	2015	2016	N/A	2016	USAID Scholar


SIGNATURE	DATE	9 / 17 / 2020
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	REE Licensure Examination	84.20	09/16/06	CEBU CITY	0039438	10/18/06
	Career Service Professional Exam	84.21	05/22/11	TACLOBAN CITY	08-143145	07/12/11

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS
		From	To	
None				

(Continue on separate sheet if necessary)

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

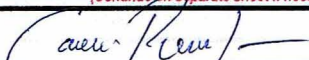
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Construction Occupational Safety and Health (COSH) Training	02/24/20	02/27/20	40	Managerial	International Health Safety and Environment Consultancy
	Eastern Visayas Regional Forum on ICPD+25	07/08/19	07/08/19	8	Managerial	Commission on Population and Development
	PRIME-HRM Conversation with Leaders	05/29/18	05/30/18	16	Managerial	Civil Service Commission
	Training for the Regional Selection and Promotions Board on Competency Assessment Processes and Tools	08/28/17	08/30/18	24	Managerial	DILG - Local Government Academy
	Training of Trainers for Gender Education	05/29/17	05/31/17	24	Managerial	Leyte Normal University
	Full Length Training on Government Procurement Reform Act (GPRA) 9184 and its Revised IRR (2016 Edition)	03/27/17	03/29/17	24	Technical	Department of Budget and Management
	Gender Sensitivity Training (GST)	01/25/17	01/27/17	24	Managerial	Leyte Normal University
	Seminar Workshop on Education for Sustainable Development (ESD)	11/28/16	11/28/16	8	Managerial	Leyte Normal University/ Philippine Normal University
	Orientation on Gender and Development	11/16/16	11/17/16	16	Managerial	Leyte Normal University
	Communication Skills Enhancement Training	05/02/16	05/04/16	24	Technical	Leyte Normal University
	Seminar Workshop on Calibration of Performance Evaluation	07/27/15	07/28/15	16	Managerial	Civil Service Commission
	LNU MANCOM Conference	07/25/15	07/26/15	16	Managerial	Leyte Normal University
	Seminar-Workshop on the Malcom-Baldrige Performance Excellence for Higher Education	03/18/15	03/18/15	8	Managerial	Development Academy of the Philippines
	IP Learning Series in the Region	03/08/13	03/08/13	8	Technical	Philippine Council for Health Research & Dev't/Licensing Society of the Philippines
	Traning on Basic Bookkeeping, Accounting and Product Position Pricing	02/23/11	02/24/11	16	Technical	Eastern Visayas Consortium for Industry, Emerging Technology and Energy R&D
	Training on Regional Core Group of Energy Auditors	12/20/10	12/21/10	16	Technical	Department of Science and Technology - Regional Office No. 7
	Training on Improving Productivity of DOST8 SETUP Implementers through 5S and other Productivity & Quality Tools	11/21/10	11/22/10	16	Managerial	Department of Science and Technology - Regional Office No. 8
	Writeshop on IEC Campaigns for S&T Concerns	08/27/10	08/27/10	4	Technical	Department of Science and Technology - Regional Office No. 8
	Non-conventional Energy Applications & Cleaner Production Technologies Application Seminar	06/17/10	06/18/10	16	Technical	Southern Leyte State University - Hinunangan Campus
	Brand Development & Packaging Design: Marketing Tools	06/09/10	06/09/10	8	Technical	Japan International Cooperation Agency
	Assessors' Training on Cleaner Production	03/08/10	03/12/10	40	Technical	Department of Science and Technology - Regional Office No. 8

(Continue on separate sheet if necessary)

#### VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer/Technical:		Civil Service Commission Certificate of Recognition for having topped the Career Service Examination - Professional Level conducted on May 22, 2011		Institute of Integrated Electrical Engineers
	Microsoft Office and Google Suite Applications,		Recognition for exceptional service and remarkable contribution to the Department of Science and Technology Regional Office No. VIII from January 8, 2010 - September 30, 2013		Brotherhood of Christian Businessmen and Professionals
	QGIS and AutoCAD, Relational Databases,		Leyte Normal University Special Commendation (Service) for spearheading the enhancement of the existing university logo and integrating the core values of the university given on March 5, 2016		
	Web Development and Data Visualization		Leyte Normal University Certificate of Recognition for invaluable time, effort, and expert service rendered as Area X Member of Accreditation Task Force given on January 13, 2016		
	Others:		DILG RO VIII Certificate of Appreciation in grateful acknowledgement of distinguished and invaluable contribution as a Third-Party Assessor during the conduct of Contemporary Assessment of LGOO VI held on		
	COSH, Grants Compliance, GAD, Energy Audit		Korea International Cooperation Agency Certificate of Appreciation for sharing the Best Practices of WFK Volunteer and Local Partner Institution at the World Friends Korea Program Orientation on January 30, 2019		
	Cleaner Production Teach, RA9184, Swimming		CHED RO VIII, PASUC VIII and LNU Certificate of Appreciation in recognition of ingenuity and commitment as Production Staff during the 2019 ASEAN Month Celebration given on August 30, 2019		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	9/17/2020
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL NO.
ENGR. ERNESTO M. GRANDA	V&G SUBDV., TACLOBAN CITY	09190093455
DR. CLEMELLE L. MONTALLANA	V&G SUBDV., TACLOBAN CITY	09665444801
ENGR. JAN ALLEN C. GO	SUNNY HILLS SUBDV., TALAMBAN, CEBU CITY	09177709003

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

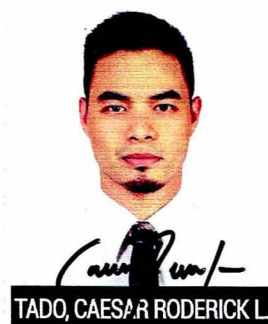
ID/License/Passport No.: P1651841A

Date/Place of Issuance: 07 JAN 17 / TACLOBAN

*Caesar Roderick L. Tado*

Signature (Sign inside the box)

9/17/2020  
Date Accomplished



PHOTO



Right Thumbmark

SUBSCRIBED AND SWORN to before me this

SEP 17 2020

, affiant exhibiting his/her validly issued government ID as indicated above.

DOC. NO. 31  
PAGE NO. 7  
BOOK NO. 69  
SERIES OF 2020

ATTY. EDWIN Y. CHUA  
NOTARY PUBLIC UNTIL DEC. 31, 2020  
NC No. 2019-01-70

PTR No. 7858917  
Person Administering Oath  
ROLL No. 88888

CP No. 438783 LIFETIME  
TIN No. 182-808-520-000