



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

NATIONAL CERTIFICATE III

in
BOOKKEEPING

is awarded to

RENABEL T. FORMENTO

for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:

Unit Code
500311109
500311110
500311111
500311112
500311113
500311114

Basic Units of Competency
Lead Workplace communication
Lead small team
Develop and practice negotiation skills
Solve problems related to work activities
Use mathematical concepts and techniques
Use relevant technologies

Unit Code
HCS412301
HCS412302
HCS412303
HCS412304
HCS412305

Basic Units of Competency
Journalize transactions
Post transactions
Prepare trial balance
Prepare financial reports
Review internal control system

Unit Code
HCS315202
HCS311201
HCS913201
HCS913202

Basic Units of Competency
Apply quality standards
Perform computer operations
Maintain an effective relationship with clients and customers
Manage own performance

Signature of the certificate holder
Certificate No. **19086403002065**
ULI: FRT-02-528-08064-001

Issued on : **June 28, 2019**
Valid until: **June 27, 2024**



CLN-NQ-4371844

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Director General

