

Keirth Patrick Brun Papistol

PROFILE SUMMARY



An AB Communication graduate with 4 years' experience in sales, marketing and administration also shows competence and professionalism in every task given; can finish work on time, makes sure to produce quality outputs and works best under pressure. A person who can multi-task and is always eager to learn new things. Someone who can deal with different kinds of people and is confident to share his thoughts and ideas.

CONTACT DETAILS:

104 Rizal St., Brgy. San Antonio, Tunga Leyte

📞 : 09672159700

✉ : Keirthpatrickpapistol@gmail.com

PERSONAL INFORMATION:

Birth date : August 29, 1995

Place of Birth : Makati City

Citizenship : Filipino

Civil Status : Single

Religion : Roman Catholic

SKILLS

- Skilled in the fields of sales, marketing and Communication and Public Relation
- Good Oral and Written Skills
- Good in Audio Visual Presentations
- Knowledgeable in Microsoft Office
- Collaborative Team member

WORK EXPERIENCE

GMA NETWORK, INC
GMA Network Cntr, EDSA corner
Timog Avenue, Diliman, Quezon
City, Philippines 1103

Designation:
Production Coordinator
April 2016 - June 2016

TV5 92.3 NEWS FM
PUBLIC SERVICE ACTION CENTER
Unit 3-B Quesada Plaza Building
478 Quezn Ave. Corner edsa,
Quezon City

WANTED HOTLINES:
0917-7WANTED (09177926833)
(09088788536)
Designation:
Production Staff
July 2016 - October 2016

OFFICE OF THE MUNICIPAL MAYOR
Municipality of Rosario Cavite

Designation:
Market Collector
2013-2017
- Prepares billing statement for the lessee
- Collects rental fees from the lessee
- Remits the collected fees to the municipal
office
- Assists in the daily operations of market
collection division

KRATOS TECHNITES CORPORATION
Noveleta, Cavite

Designation:
Sales and Admin Officer
July 14, 2017- Fe 1, 2018

- Gives sales presentations to a range
of prospective clients
- Negotiate all contracts with
prospective clients
- Visits clients and potential clients to
evaluate needs or promote services
- Maintaining client records
- Prepares plans and secures permits
for the project

FRCJR PROJECT OPC
366 Barangay Road, San Rafael I
Noveleta, Cavite
4105

Designation:
Administrative and marketing
staff
November 30, 2019 - February 20, 2022

- Maintaining clients records
- Prepares Billing statements
- Prepares plans and secure permits
for the project
- Responds promptly to customer inquiries
- Organizes events for the company

SANGGUNIANG BAYAN TUNGA, LEYTE 104
Rizal Street, Brgy. San Antonio, Tunga, Leyte
6528

Designation:
Legislative Staff
July 01, 2022 - June 13, 2025
-Codification of resolution and Ordinances
-Recording of outgoing and incoming
communications
-Encoding Sorting and Filing of
Documents/records
-Performi other functions as directed by the SB
secretary, HRMO, and the Vice Mayor

EDUCATION

Tertiary Education
Bachelor of Arts in Communication
2013–2017
San Sebastian College – Recoletos de Cavite,
Inc.
Cavite City

Secondary Education
Rosario National High School
2008 – 2012
Rosario Cavite

Primary Education
Agustin Abadilla Elementary School
2002 – 2008
Rosario Cavite

ORGANIZATIONS /AFFILIATIONS

Host
Baste TV, A. Y. 2015-2016
San Sebastian College Recoletos de Cavite
President
Rotaract Club of Rosario R. Y. 2015– 2016
Rotary International, D3810
Staff
Supreme Student Government, A.Y. 2014 - 2015
San Sebastian College-Recoletos de Cavite, Inc.
Auditor
Sebastianian Communicators, A.Y. 2014 - 2015
San Sebastian College-Recoletos de Cavite, Inc.
P.I.O
SPEAK, A.Y. 2014 - 2015
San Sebastian College-Recoletos de Cavite, Inc.
P.I.O
Supreme Student Government A.Y. 2012 - 2013
Rosario National High School
Vice-President
Yes-O Club A.Y. 2012 - 2013s
Rosario National High School

RECOGNITION

Deans Lister 2015-2017
Best Floor Director
Best in Visual Communication
Most Outstanding Performer of the Year
Gawad Sebcom 2016-2017

SEMINARS AND TRAININGS ATTENDED

- * Training Program for the Preservation and Conservation of Heritage Structures in the Philippines.
- * Development Framework Training and Workshop (CLUP)
- * Technical Planning Assistance Program (TRAP) Enhanced Training Package on CLUp Updating/Formulation
- * Sebcom Youth Media
Congress San Sebastian
Canacao Campus March 11,
2016
- * 4th Augustinian Recolect Student Leaders
Congress San Sebastian College Recoletos de Cavite October 26-29, 2015
- * 5th EdukCirle Film, Television and Music Awards
Srgt. Esguerra st. South Triangle, Quezon City
August 15, 2015

CHARACTER REFERENCE

Ms. Noami C. Arcallana
SB Secretary
Tunga, Leyte
① +63912 8 6 6 5656

Mr. Fideleo G. Baac
Brgy. Captain San Antonio
Tunga, Leyte
① +63956 834 2684

MR. Sonny G. Mecado
Sangguniang Bayan Secretary
Rosario, Cavite
① +63976 219 9093

I certify that the above information's are true and correct in the best of my knowledge.


KEIRTH PATRICK B. PAPISTOL
Applicant