

August 12, 2021

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Visca, Baybay City, Leyte

Thru: **ANALYN M. MAZO**

Department Head

Department of Biological Sciences

Dear ma'am:

It is with great interest and anticipation that I am seeking to secure a Faculty position under the Department of Biological Sciences. I am confident that you will find my unwavering commitment to education, excellent organizational and interpersonal skills, solid instructional and hands-on experience a positive asset to your school division.

I am a graduate of **Bachelor of Secondary Education major in Biological Sciences** at Visayas State University – Tolosa batch 2019. Passed the Licensure Examination for Professional Teachers last December 2019.

During my On the Job Training at Atty. Roque A. Marcos Memorial School (ARRAMS) at Lapaz, Leyte I was nominated as an Outstanding Student Teacher. I was also chosen to represent VSU-Tolosa as Teacher-Demonstrator (Finalist) during the Regional Teaching Congress.

My strong initiative and exceptional organizational skills, combined with my ability to work well under pressure, allow me to play a crucial role in a fast-paced teaching environment. Furthermore, with the ability to simplify lesson in line with specific curriculum objectives and my experience with research writing, I believe I will immediately make a noticeable impact on your school's education standards.

I hope that your institution would give me the opportunity to learn more things in the teaching field and that it would hone my teaching skills further. Looking forward to undergo an interview. I can be reached through email, jitiao625@gmail.com, or contact me through my number 09565620896.

Thank you for your time and consideration

Sincerely yours,


JIREH D. VERUTIAO

Applicant