



Republic of the Philippines  
**MINDANAO STATE UNIVERSITY AT NAAWAN**  
 9023 Naawan, Misamis Oriental  
 hrmo@msunaawan.edu.ph +63908 835 4378



## SERVICE RECORD

NAME: **CATILOC** **SAMANTHA**  
 Surname Given Name Middle Initial

Birth: **February 09, 1999** **Balayan, Batangas City**  
 Date Place

(If married woman, give  
also full maiden name.)

(Date herein should be  
checked from birth or  
baptismal certificate  
or some of the reliable  
documents.)

This is to certify that the employee named herein above actually rendered services in the Office as shown by the service record below:

Below:

SERVICE		RECORD OF APPOINTMENT			OFFICE/ENTITY/DIVISION ONLY					Remarks
(Inclusive Dates)		Designation	Status	Salary/Annum	Station/Place	Branch	Leave	Separation		
From	To		(1)	(2)	of Assignment	(3)	w/o Pay	Date	Cause	
08/05/2019	12/31/2019	Instructor I	Job Order	21,387.00/mo	MSU-Naawan	National				
01/02/2020	06/30/2020	Asst. Lecturer	Lecturer	186.00/hr	MSU-Naawan	National				
07/01/2020	08/31/2020	Instructor I	Job Order	20,071/mo	MSU-Naawan	National				
09/01/2020	12/31/2020	Asst. Lecturer	Lecturer	186.00/hr	MSU-Naawan	National				
02/08/2021	Present	Asst. Lecturer	Lecturer	186.00/hr	MSU-Naawan	National				
Purpose:    Scholarship application										

NOT VALID WITHOUT  
CAMPUS SEAL

O.R. #: 9518555  
 Dated: 06/15/2021  
 Amount: P30.00

June 15, 2021  
 (Date)

**VOLTAIRE M. BERNAL, JD, Rpm**  
 (Chief or Head of Office)

**Administrative Officer V (HRMO III)**  
 (Designation)