

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate ☐es ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABB** 1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CUESTA		
FIRST NAME	MARK LAURENCE		NAME EXTENSION (JR., SR) NA
MIDDLE NAME	FLORES		
3. DATE OF BIRTH (mm/dd/yyyy)	05/28/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	LANAO DEL NORTE	If holder of dual citizenship, please indicate the details.	Philippines ▼
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	BLK 65 LOT 6 CLUSTER 2 House/Block/Lot No. Street HABITAT VILLAGE 106 SANTO NIÑO Subdivision/Village Barangay TACLOBAN LEYTE City/Municipality Province
7. HEIGHT (m)	1.73 m	ZIP CODE	6500
8. WEIGHT (kg)	70 kg		
9. BLOOD TYPE	NONE	18. PERMANENT ADDRESS	BLK 65 LOT 6 CLUSTER 2 House/Block/Lot No. Street HABITAT VILLAGE 106 SANTO NIÑO TACLOBAN LEYTE City/Municipality Province
10. GSIS ID NO.	NONE	ZIP CODE	6500
11. PAG-IBIG ID NO.	121348310127		
12. PHILHEALTH NO.	13-025649355-2		
13. SSS NO.	06-4940982-6	19. TELEPHONE NO.	NONE
14. TIN NO.	656-316-465-00000	20. MOBILE NO.	09558727954
15. AGENCY EMPLOYEE NO.	NONE	21. E-MAIL ADDRESS (if any)	marklaurencecuesta2000@gmail.com

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NONE		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NONE	NAME EXTENSION (JR., SR)	NONE	NONE
MIDDLE NAME	NONE		NONE	NONE
OCCUPATION	NONE		NONE	NONE
EMPLOYER/BUSINESS NAME	NONE		NONE	NONE
BUSINESS ADDRESS	NONE		NONE	NONE
TELEPHONE NO.	NONE		NONE	NONE
24. FATHER'S SURNAME	CUESTA			
FIRST NAME	LORETO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	IMPOC			
25. MOTHER'S MAIDEN NAME				
SURNAME	FLORES			
FIRST NAME	JUVY			
MIDDLE NAME	GENERALAO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN JOSE CENTRAL SCHOOL	PRIMARY EDUCATION	2007	2013		2013	NONE
SECONDARY	NORTHERN TACLOBAN CITY NATIONAL HIGH SCHOOL	SENIOR HIGH SCHOOL (GENERAL ACADEMIC STRAND)	2013	2021		2021	WITH HONORS
VOCATIONAL / TRADE COURSE							
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY- MAIN CAMPUS	BACHELOR OF SCIENCE IN ECONOMICS (BSECON)	2021	2025		2025	CUM LAUDE
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

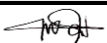
SIGNATURE		DATE	June 19, 2025
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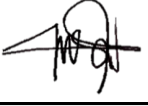
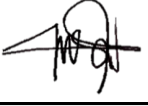

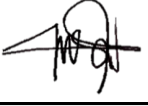
[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	June 19, 2025	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	NONE					
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CAMP COORDINATION AND CAMP MANAGEMENT TRAINING	04/14/2025	04/14/2025	8	TECHNICAL	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT & DEPARTMENT
	INCLUSIVE AND SAFE SPACES: AN ORIENTATION ON GEDSI AND THE SAFE SPACES ACT	03/20/2025	03/20/2025	8	TECHNICAL	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT & DEPARTMENT
	HABITAT FOR HUMANITY'S YOUNG LEADERS BUILD LEADERSHIP ACADEMY	2/5/2019	2/10/2019	40	MANAGERIAL	HABITAT FOR HUMANITY PHILIPPINES
	PARTICIPATORY APPROACH FOR SAFE SHELTER AND SETTELEMENTS AWARENESS FOR YOUTH	2/25/2019	3/3/2019	48	TECHNICAL	HABITAT FOR HUMANITY PHILIPPINES
	BASIC SIGN LANGUAGE TRAINING	7/19/2024	7/19/2024	4	TECHNICAL	PESO TACLOBAN
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	LITERATE IN BASIC COMPUTER SOFTWARE (MS Word, Excel, PoerPoint)	NONE			Eastern Visayas State University Economics Society	
	GRAPHIC DESIGN (e.g. Canva)					
	BASIC VIDEO EDITING (e.g. CapCut)					
	BASIC KNOWLEDGE IN DATA SOFTWARE (Rstudio, Stata)					
	COOKING					
	WATCHING MOVIES					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	June 19, 2025	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA _____)</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td><b>Prof. Pearly Joy P. Peja, Head EVSU Department of Economics</b></td> <td><b>ALANG-ALANG, LEYTE</b></td> <td><b>09109113999</b></td> </tr> <tr> <td><b>Ms. Mary Ann C. Climaco, PAF Personnel</b></td> <td><b>PASAY, CITY</b></td> <td><b>09667748577</b></td> </tr> <tr> <td><b>Mr. Frank David S. Palo, Customer Service Rep., VSS Ormoc</b></td> <td><b>ORMOC, CITY</b></td> <td><b>09941914563</b></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	<b>Prof. Pearly Joy P. Peja, Head EVSU Department of Economics</b>	<b>ALANG-ALANG, LEYTE</b>	<b>09109113999</b>	<b>Ms. Mary Ann C. Climaco, PAF Personnel</b>	<b>PASAY, CITY</b>	<b>09667748577</b>	<b>Mr. Frank David S. Palo, Customer Service Rep., VSS Ormoc</b>	<b>ORMOC, CITY</b>	<b>09941914563</b>
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of _____</p>													
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<p>SCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated at _____</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													