

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	SEROT		
FIRST NAME	JOEMAR		NA
MIDDLE NAME	VARRON		
3. DATE OF BIRTH (mm/dd/yyyy)	JANUARY 31, 2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.72	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. Street NA HIPUSNGO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
8. WEIGHT (kg)	65	ZIP CODE	6521
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	NA House/Block/Lot No. Street NA HIPUSNGO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6521
11. PAG-IBIG ID NO.	NA	19. TELEPHONE NO.	NA
12. PHILHEALTH NO.	13-250366713-8	20. MOBILE NO.	09518320530
13. SSS NO.	NA	21. E-MAIL ADDRESS (if any)	joemarserot@gmail.com
14. TIN NO.	NA		
15. AGENCY EMPLOYEE NO.	NA		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	SEROT			
FIRST NAME	ANTONIO	JR		
MIDDLE NAME	CABALLES			
25. MOTHER'S MAIDEN NAME				
SURNAME	VARRON			
FIRST NAME	SUSAN			
MIDDLE NAME	MELLORIN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPUSNGO ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	2006	2012	GRADUATE	2012	VALEDICTORIAN
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL	SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS STRAND (ACADEMIC TRACK)	2012	2018	GRADUATE	2018	WITH HONORS

VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	VISAYAS STATE UNIVERSITY - MAIN	BACHELOR OF SCIENCE IN CIVIL ENGINEERING - MAJOR IN STRUCTURAL ENGINEERING	2018	2023	GRADUATE	2023	NA
GRADUATE STUDIES	NA	NA	NA	NA	NA	NA	NA
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		JUNE 25, 2023		


[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	2022	2023	TACTICAL NON-COMMISSIONED OFFICER	804TH (LYN) CDC, 8RCDG, RESCOM, PA	NA	NA	PER ORDER	
	2021	2022	GRADUATE MILITARY ASSISTANT	804TH (LYN) CDC, 8RCDG, RESCOM, PA	NA	NA	PER ORDER	
	2016	2019	CADET OFFICER	VSU-ROTC UNIT	NA	NA	PER ORDER	

[illegible]

(Continue on separate sheet if necessary)							
SIGNATURE				DATE	JUNE 25, 2023		

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	RESERVE COMMAND, PHILIPPINE ARMY	2018	PRESENT	NA	READY RESERVE ENLISTED PERSONNEL

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ROTC STAFF TRAINING	06/24/2023	PRESENT			80TH REGIONAL COMMUNITY DEFENSE GROUP , RESERVE COMMAND, PHILIPPINE ARMY
	COMPANY SUSTAINMENT TRAINING	05/27/2023	06/25/2023	100 HOURS		80TH REGIONAL COMMUNITY DEFENSE GROUP , RESERVE COMMAND, PHILIPPINE ARMY
	Standard First Aid and BLS-CPR with AED	05/11/2022	05/15/2022	50 HOURS		PRC- ORMOC CHAPTER
	Civil Engineering Review April 2023	12/05/2022	03/15/2023			Review Innovations Inc.
	CAPACITATING THE READY RESERVE INFANTRY BATTALION (RRIBn) FOR LIMITED SOT-WA OPERATIONS AND SPEAKERS-MESSENGERS TRAINING	04/21/2022	04/23/2022	24 HOURS		SAKM CLUSTER, RTF8-ELCAC, NTF-ELCAC
	GENDER SENSITIVITY ORIENTATION TRAINING	11/13/2021	11/27/2021			804TH (LYN) CDC, 8RCDG, RESCOM, PA
	PRE-MOBILIZATION AND ASSEMBLY TEST	11/13/2021	11/21/2021			804TH (LYN) CDC, 8RCDG, RESCOM, PA
	BASIC AND ADVANCE ROTC COURSE	2018	2021			VSU-ROTC UNIT
	Engineering Workshop SHS Immersion	2018	2018	80 hours		VSU SENIOR HIGH SCHOOL, DEPT OF MECHANICAL ENGINEERING
	DOST The Filipino Patriot Scholars Project Phase 1:Two-Day Scholars' Formation Program	2019	2019			DOST-SEI
	DOST The Filipino Patriot Scholars Project Phase 2: Patriot Scholar Inclusive Community Engagement onDisaster Risk Reduction and Management Training	2019	2019			DOST -SEI
	Civil Engineering Virtual On-the -Job Training	10/21/2021	12/10/2021	64 HOURS		ENGINEERS NETWORK TECHNICAL TRAINING INSTITUTE

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERACY		Certificates of Appreciation - Graduation and Turn-over Ceremony		"A" COY, 804TH READY RESERVE INFANTRY BATTALION
	PROBLEM SOLVING AND ANALYTICAL		National Service Training Program Graduation Ceremony		VSU ALUMNI ASSOCIATION, INC.
	BASIC PROGRAMMING		Certificate of Recognition Company Sustainment Training Closing Ceremony		PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- VSUSC
	LEADERSHIP AND FOLLOWERSHIP		Certificate of Recognition 4th Junior Civil Engineers Symposium		
	DRAWING, DRAFTING, LAYOUTING		Certificates of Appreciation - Resource Person, DRRM First Aid		
			Award of Bronze Cross Medal - HADR for Typhoon Agaton		
			Certificate of Merit Leadership Award, Loyalty Award, Certificate of Merit-Honor Award		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 25, 2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
HANNAH RISSAH F ABAD	BAYBAY CITY, LEYTE	
ENGR GLADYS G DOYDORA	UBAY, BOHOL	
JOY A BELLEN	BAYBAY CITY, LEYTE	
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
 PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PHILHEALTH NO.**

ID/License/Passport No.: **13-250366713-8**

Date/Place of Issuance: **4/01/2022 BAYBAY CITY**

 Signature (Sign inside the box)
JUNE 25, 2023

 Date Accomplished

ID picture taken within the last 6 months
 3.5 cm. X 4.5 cm
 (passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath