

Engr. Eldon P. de Padua

Head, Department of Agricultural and Biosystems Engineering
Visayas State University
Visca, Baybay City, Leyte

Dear Engr. de Padua:

Greetings!

Please consider this letter as my intent to apply for a teaching position in your department, the Department of Agriculture and Biosystems Engineering, Visayas State University. I was informed through the job hiring posted by the VSU Department of Agricultural and Biosystems Engineering Facebook page that you are looking for a part-time faculty member for the 2nd semester of school year 2020-2021.

I graduated Cumlaude last September 30, 2020 from Visayas State University with a bachelor's degree in Agricultural Engineering and will soon take the Licensure Examination. Though I haven't had a teaching experience yet, I believe that I am ready to take the responsibilities of an Instructor as I have already equipped myself with skills and learning which I have gained from my Instructors/ Professors and from the internship I had at Philippine Rice Research Institute (PhilRice).

I chose to submit my application in your department because I observe when I was a student that you provide a very good opportunity to your teachers to hone their skills and to improve themselves. I believe choosing what is best can bring out the best in people like me who want to improve continuously.

I am hoping that you will give me an opportunity to have my first teaching experience in your reputed school.

Thank you for considering my application. I am waiting for your positive response.

Respectfully yours,

RUEL C. LAMBERTE

Applicant