

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|---|---|---|
| 2. SURNAME | DOLOSO | | |
| FIRST NAME | LEORENCE | | NAME EXTENSION (JR., SR) |
| MIDDLE NAME | UDANI | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | July 7, 1990 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 4. PLACE OF BIRTH | Magpet, North Cotabato | If holder of dual citizenship, please indicate the details. | Philippines |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | 17. RESIDENTIAL ADDRESS | N/A N/A House/Block/Lot No. Street N/A BRGY. GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | ZIP CODE | 6521 |
| 7. HEIGHT (m) | 1.58 m | 18. PERMANENT ADDRESS | N/A N/A House/Block/Lot No. Street N/A Alibayon Subdivision/Village Barangay Magpet North Cotabato City/Municipality Province |
| 8. WEIGHT (kg) | 55 kg | ZIP CODE | 9404 |
| 9. BLOOD TYPE | "o" | 19. TELEPHONE NO. | N/A |
| 10. GSIS ID NO. | N/A | 20. MOBILE NO. | 0931-976-5101 |
| 11. PAG-IBIG ID NO. | 1211-2165-8097 | 21. E-MAIL ADDRESS (if any) | leorence.doloso@vsu.edu.ph |
| 12. PHILHEALTH NO. | 17-025443641-3 | | |
| 13. SSS NO. | N/A | | |
| 14. TIN NO. | | | |
| 15. AGENCY EMPLOYEE NO. | N/A | | |

II. FAMILY BACKGROUND

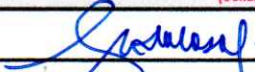
| | | | | |
|--------------------------|-----------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | DOLOSO | | | |
| FIRST NAME | RODOLFFO | SR | | |
| MIDDLE NAME | CATUGURAN | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | UDANI | | | |
| FIRST NAME | LEOVENCE | | | |
| MIDDLE NAME | GORDON | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|------------------|---------------------------------|---|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | ALIBAYON ELEMENTARY SCHOOL | N/A | 1996 | 2002 | N/A | 2001 | 2ND Honors |
| SECONDARY | MAGPET NATIONAL HIGH SCHOOL | N/A | 2002 | 2005 | N/A | 2005 | NONE |
| VOCATIONAL | CENTAL MINDANAO COMPUTER SCHOOL | COMPUTER ROGRAMMING | 2006 | 2007 | N/A | N/A | NONE |
| COLLEGE | UNIVERSITY OF SOUTHERN MINDANAO | BS AGRICULTURE Major in Plant Breeding Genetics | 2007 | 2011 | N/A | 2011 | NONE |
| GRADUATE STUDIES | VISAYAS STATE UNIVERSITY | MS IN PLANT PROTECTION | 2019 | 2022 | GRADUATED | 2022 | DOST-ASTHRDP |

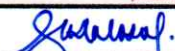
(Continue on separate sheet if necessary)

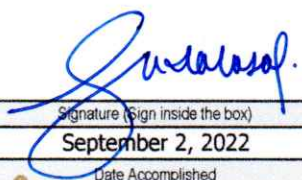
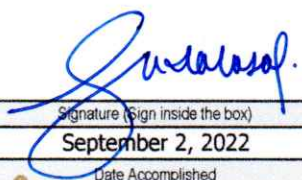
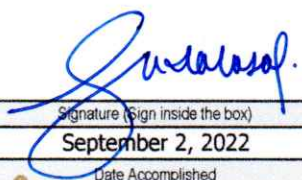
| | | | |
|-----------|---|------|-------------------|
| SIGNATURE |  | DATE | September 2, 2022 |
|-----------|---|------|-------------------|

| 27. | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE | RATING (If Applicable) | DATE OF EXAMINATION / CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | LICENSE (if applicable) | |
|-----|--|---------------------------|-------------------------------------|-----------------------------------|-------------------------|------------------|
| | | | | | NUMBER | Date of Validity |
| | Licensed Agriculturist | 77% | 01/06/2015 | Davao City | 0026442 | 07/07/2023 |
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V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

| | | | |
|---|--------------------|------|-------------------|
| (Continue on separate sheet if necessary) | | | |
| SIGNATURE | <i>[Signature]</i> | DATE | September 2, 2022 |

| VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S | | | | | | |
|--|---|---|------------|--|--|---|
| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK | |
| | | From | To | | | |
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| (Continue on separate sheet if necessary) | | | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED | | | | | | |
| (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions) | | | | | | |
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/Supervisory/Technical/Values/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
| | | From | To | | | |
| | Participation in the symposium entitled "Trends in Soft Matter Research and its Applications" during the Department of Physics (Dphys) symposium in collaboration with the Medical Biophysics Group of the University of San Carlos via Zoom. | 02/04/2022 | 02/04/2022 | 8hrs | Technical | Visayas State University and Univeristy of San Carlos |
| | 33rd Joint Vicarp (Visayas Consortium for Agriculture, Aquatic and Natural Resources Program) and RRDEN (Regional Research and Development/ Extension Network) | 11/17/2021 | 11/18/2021 | 16hrs | Technical | VICARP and RRDEN |
| | Certificate of completion of module on "Guide to reference managers: How to effectively manage your references." | 04/16/2021 | 04/16/2021 | 4hrs | Technical | researchacademy.com and ELSEVIER |
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| (Continue on separate sheet if necessary) | | | | | | |
| VIII. OTHER INFORMATION | | | | | | |
| 31. | SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) | | |
| | Video Editing: Photoshop, Proshow, and Canva video editors and design | Best Paper and Best Poster Awards with Dr. Emma K. Sales titled "Phenotyping and Morphological Evaluation of Durian Cultivars in the Philippines" during the 25th CAARRDEC Symposium on R&D Highlights and Technology Forum held on December 13-14, 2018 at the Regional Science Research Center, Mindanao State University, General Santos City. | | Full Scholar of "DOST-ASTHRDP" of DOST-SEI program for Gradaute Students (2019-2021) | | |
| | MS Office products: Word, Excel, PowerPoint | Best paper award as a research assistant to Dr. Emma K. Sales on project titled "Validation of Varietal Integrity of Promising Clones through DNA Fingerprinting of Rubber" during the NSAARRD review in 2014. | | Full Scholar of "Study Now Pay Later" government program of LGU Magpet under Mayor Efren F. Pinol (2007-2011) | | |
| | Skilled in all Molecular Biology and genetics Operations | Resource Speaker on Marang Processing Technology during the conduct of "SEPTEMBERFEST 2013 Regional Fruit Festival and Market Forum" held on September 20, 2013 at the Mall Atrium, Robinsons Place, General Santos City | | Member, Future Farmers of the Philippines College Chapter (FFPCC), College of Agriculture (2009) | | |
| | Loves to sing, dance, and cook | | | Auditor, College of Agriculture, freshmen and Sophomore Society (2007-2008) | | |
| | | | | Socio Cultural Assistant, Local Student Government College of Agriculture, Plant Breeding and Genetics Society (2005-2006) | | |
| (Continue on separate sheet if necessary) | | | | | | |
| SIGNATURE | |  | | DATE | | |
| | | | | September 2, 2022 | | |

| <p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
|--|---|---------------|--|----------|------------------------|--------------------|--------------------------|-------------------|-------------------------|----------------------------|---|--|---------------|
| <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p> | | | | | | | | | | | | |
| <p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p> | | | | | | | | | | | | |
| <p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> | | | | | | | | | | | | |
| <p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>MARIA JULIET C. CENIZA</td> <td>Baybay City, Leyte</td> <td>0917-309-5016</td> </tr> <tr> <td>DANIEL LESLIE TAN</td> <td>Baybay City, Leyte</td> <td>0932-868-5396</td> </tr> <tr> <td>ELMERA BAÑOC</td> <td>Baybay City, Leyte</td> <td>0930-804-7990</td> </tr> </tbody> </table> | | NAME | ADDRESS | TEL. NO. | MARIA JULIET C. CENIZA | Baybay City, Leyte | 0917-309-5016 | DANIEL LESLIE TAN | Baybay City, Leyte | 0932-868-5396 | ELMERA BAÑOC | Baybay City, Leyte | 0930-804-7990 |
| NAME | ADDRESS | TEL. NO. | | | | | | | | | | | |
| MARIA JULIET C. CENIZA | Baybay City, Leyte | 0917-309-5016 | | | | | | | | | | | |
| DANIEL LESLIE TAN | Baybay City, Leyte | 0932-868-5396 | | | | | | | | | | | |
| ELMERA BAÑOC | Baybay City, Leyte | 0930-804-7990 | | | | | | | | | | | |
| <p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p> | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>PRC</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>0026442</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>07/25/2015/ PRC Davao City</td> </tr> </table> | Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) | | PLEASE INDICATE ID Number and Date of Issuance | | Government Issued ID: | PRC | ID/License/Passport No.: | 0026442 | Date/Place of Issuance: | 07/25/2015/ PRC Davao City | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;">  Signature (Sign inside the box) September 2, 2022 Date Accomplished </td> </tr> </table> |  Signature (Sign inside the box) September 2, 2022 Date Accomplished | |
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) | | | | | | | | | | | | | |
| PLEASE INDICATE ID Number and Date of Issuance | | | | | | | | | | | | | |
| Government Issued ID: | PRC | | | | | | | | | | | | |
| ID/License/Passport No.: | 0026442 | | | | | | | | | | | | |
| Date/Place of Issuance: | 07/25/2015/ PRC Davao City | | | | | | | | | | | | |
|  Signature (Sign inside the box) September 2, 2022 Date Accomplished | | | | | | | | | | | | | |
| <p>43. SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 100px; margin: 10px auto; text-align: center; line-height: 100px;"> Person Administering Oath </div> | | | | | | | | | | | | | |



PHOTO

Right Thumbmark

WORK EXPERIENCE SHEET

- Instructions: 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., mm/dd/yyyy Present. **Work experience should be listed from most recent first.**

Applying for position: **PART- TIME INSTRUCTOR**

- Duration: 10/01/2021-July 29, 2022
- Position: Science Research Analyst
- Name of Office/Unit: OFFICE OF THE VICE PRESIDENT FOR RESEARCH, EXTENTION, AND INNOVATION (OVPREI)
- Immediate Supervisor: MARIA JULIET C. CENIZA
- Name of Agency/Organization and Location: Visayas State University, Office of the Vice-President of Research, Extension, and Innovation
- Summary of Actual Duties
 - Consolidated, prepared and finalzde the written annual accomplishment report of the consortium submitted on December 15, 2021
 - Attended briefing/orientation conducted by PCAARRD for the preparation of 2021 annual report
 - Performed other duties assigned by the supervisor
 - Prepared, consolidated and finalized the VICARP manuscript story
 - Attended briefing/orientation to be conducted by PCAARRD on the preparation of 2021 annual report
 - Attended briefing/orientation conducted by PCAARRD on the preparation of documents for the upcoming 50th PCAARRD anniversary
 - Coordinated with representatives/focal persons of the consortium member institutions in the collection and submission of reports and other documents
- Duration: June 2011-July 2018
- Position: Science Research Assistant
- Name of Office/Unit: Genetics and Molecular Laboratory, Biotechnology Unit, USMARC
- Immediate Supervisor: EMMA K. SALES
- Name of Agency/Organization and Location: University of Southern Mindanao Agricultural Research Center, Kabacan, North Cotabato
- Summary of Actual Duties
 - Performed all molecular analysis in the laboratory
 - Submitted annual reports on the funding agencies such as PCAARRD and DA-BAR projects
 - Performed all molecular analysis in the laboratory
- List of Accomplishments and Contributions (if any)
 - Project Title: Phenotyping and Morphological Evaluation of Durian Cultivars in the Philippines
- Summary of Actual Duties
 - Packaged a catalogue on durian varieties title, "Duriologue"
 - Gathered all data such as characterize durian varieties in Mindanao areas as need to the packaging of the catalogue
 - Characterized all durian germplasm in Mindanao


 LEORENICE U. DOLOSO
 Signature over printed name
 SEPTEMBER 02, 2022

Date: _____